

ANNUAL MEETING OF COUNCIL - 16 MAY 2012

MINUTES OF THE ANNUAL MEETING OF BRIDGEND COUNTY BOROUGH COUNCIL
HELD IN THE COUNCIL CHAMBER, CIVIC OFFICES, ANGEL STREET, BRIDGEND ON
WEDNESDAY, 16 MAY 2012 AT 2.00PM

Present:

Councillor M Thomas - Deputy Mayor and Chairperson

<u>Councillors</u>	<u>Councillors</u>	<u>Councillors</u>	<u>Councillors</u>
S Aspey	M Gregory	H E Morgan	G Thomas
M W Butcher	D M Hughes	L C Morgan	R L Thomas
N Clarke	E M Hughes	M E J Nott	J H Tildesley
H J David	C J James	A D Owen	H J Townsend
G Davies	P James	P Penpraze	E Venables
P A Davies	R M James	G Phillips	K J Watts
E Dodd	R D Jenkins	D R Pugh	C Westwood
D K Edwards	P N John	C E Rees	D B F White
L Ellis	C Jones	C L Reeves	P J White
E P Foley	C L Jones	M Reeves	H M Williams
M D Francis	D Lewis	D Sage	R Williams
C A Green	J R McCarthy	J C Spanswick	M Winter

Officers:

J Farrar	- Chief Executive
H Anthony	- Corporate Director - Children
S Brindle	- Corporate Director - Wellbeing
P A Jolley	- Assistant Chief Executive - Legal and Regulatory Services and Monitoring Officer
N Young	- Assistant Chief Executive - Performance and Section 151 Officer
S Pryce	- Head of Regeneration and Development
G P Jones	- Democratic Services Manager (electronic back-up)
A Rees	- Senior Democratic Services Officer - Committees

1 WELCOME

The Deputy Mayor tendered the Mayor, Councillor C J Michaelides apologies for absence from the Annual Meeting due to him being unwell and welcomed Simon Brindle, Corporate Director - Wellbeing who was attending his first meeting of the Council and to the newly elected Councillors.

2. DECLARATIONS OF INTEREST

None.

3 MAYORAL ANNOUNCEMENTS

The Deputy Mayor made the following announcements:-

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1. Bridgend Mashup

The Deputy Mayor reminded Members that the Bridgend Mashup was taking place in Bridgend Town Centre on Saturday 19 May 2012, which is a free event for all the family commencing at 11.00am and featured a mix of traditional and urban sports to watch and participate in. She asked that Members take this opportunity to support a local event and the town centre traders.

2. Olympic Torch

The Deputy Mayor announced that the Olympic Torch will arrive in the County Borough on Saturday 26 May 2012. She stated that this is a once in a lifetime opportunity to see the iconic flame pass through six of the County Borough's communities. More details on the event had been published on the dedicated Olympic Pages on the Council's website. She requested that Members spread the word in their communities about the torch relay and their opportunity to witness it. She also informed Members that some roads would not be accessible as usual which could cause delays to journeys. The Council was working closely with the Police and the London Organising Committee of the Olympic Games to ensure that the event runs smoothly and safely. She asked constituents for understanding and patience during the time of the event.

3. Foster Care Fortnight

The Deputy Mayor announced that the Council is marking Foster Care Fortnight to raise awareness of the many foster families who are needed both here and across the United Kingdom. Nationwide, the total number of children who are fostered had risen for five years in a row. The Deputy Mayor stated that fostering can transform lives by giving children and young people stability in loving and caring surroundings and that the Council's Fostering Service provides excellent support and guidance to anyone interested in becoming a foster carer. The next information event is to be held on 20 June 2012 from 7.00pm to 9.00pm at Bryngarw House and details of the event are published on the Council's website.

4. Trading Standards

The Deputy Mayor announced that the Trading Standards Team is urging anyone who receives suspicious or spam mail to hand it in to their local library during May. Scam's often target the elderly or vulnerable and can lead to severe financial difficulties for the victim. The mailings received during this time will be analysed and shared with partner enforcement agencies in the UK and abroad, which will help build a picture of what is going on and hopefully make people more aware of the dangers of scams.

5. Pontycymmer Nursery

The Deputy Mayor congratulated Pontycymmer Nursery on becoming the first nursery in Wales and the first school in Bridgend County Borough to be awarded the Healthy Schools National Quality Award. The award celebrated the school's achievements in raising awareness through the curriculum on food and fitness, mental and emotional health and wellbeing, personal development and relationships, substance use and

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misuse, safety and hygiene and the environment. The Deputy Mayor congratulated all the staff and children.

4 ELECTION OF MAYOR

A motion was received, which was duly seconded and carried unanimously that Councillor M Thomas be appointed as Mayor for 2012/13.

RESOLVED: That Councillor M Thomas be elected as Mayor for the year 2012/13 and that she be invested at the Civic Inauguration Ceremony on the 23 May 2012.

Councillor Thomas announced that her Consort/Escort for the ensuing year would be her father Mr George Davies.

5 APPOINTMENT OF DEPUTY MAYOR

A motion was received which was duly seconded, and carried unanimously that Councillor C J James be appointed as Deputy Mayor for 2012/13.

RESOLVED: That Councillor C J James be elected as Deputy Mayor for the year 2012/13, and that he be invested at the Civic Inauguration Ceremony on 23 May 2012.

Councillor James announced that his Consort/Escort for the ensuing year would be his wife Councillor Mrs Pauline James.

6 ANNOUNCEMENT OF THE YOUTH MAYOR OF BRIDGEND COUNTY BOROUGH COUNCIL

The Deputy Mayor announced that Christopher Walburn would be the Youth Mayor for 2012/13.

RESOLVED: That Christopher Walburn be confirmed as Youth Mayor for 2012/2013.

7 ANNOUNCEMENT OF THE DEPUTY YOUTH MAYOR OF BRIDGEND COUNTY BOROUGH COUNCIL

The Deputy Mayor announced that Abigail Richards would be the Deputy Youth Mayor for 2012/13.

RESOLVED: That Abigail Richards be confirmed as Deputy Youth Mayor for 2012/13.

8 ELECTION OF LEADER OF BRIDGEND COUNTY BOROUGH COUNCIL

A motion was received from Councillor D Sage, which was duly seconded and carried unanimously that Councillor M E J Nott be elected as Leader of Bridgend County Borough Council for 2012/13.

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Councillor Sage stated that it was an honour once again to propose Councillor Nott as Leader of Bridgend County Borough Council.

He stated that he had been an outstanding Leader of the Authority since 2008 and his personal qualities and style of leadership had ensured that the Council was much stronger, clear in its direction and committed to delivering quality services for those it served. Councillor Nott's brand of political maturity had significantly contributed to the continued improvement and growth of the Authority. He stated that Councillor Nott commanded respect in Bridgend County Borough Council and when representing the Authority further afield and ensured the Authority had a strong voice at every level.

He thanked Councillor Nott for the contribution he had made and continued to make to this Council and he had shown a tireless and selfless commitment to the County Borough of Bridgend and remained the person best placed to take the Authority forward as it faced up to the challenges of the future. He stated that it was a privilege to work alongside him and he looked forward to working with him again.

RESOLVED: That Councillor M E J Nott be elected Leader of the Bridgend County Borough Council for the ensuing year.

9 APPOINTMENT OF THE MEMBERS OF THE CABINET

The Leader announced that the Cabinet for the year 2012/13, would comprise of himself and the following five Members:-

Councillor H J David
Councillor M Gregory
Councillor L C Morgan
Councillor D Sage
Councillor P J White

10 ANNOUNCEMENT OF THE DEPUTY LEADER OF BRIDGEND COUNTY BOROUGH COUNCIL AND CABINET MEMBERS TO PORTFOLIOS

The Leader announced that the Deputy Leader and the appointment of Cabinet Members to the under-mentioned portfolios, would be as follows:-

Councillor D Sage	-----	Deputy Leader
Councillor M Gregory		Cabinet Member - Resources
Councillor H J David		Cabinet Member - Children and Young People
Councillor L C Morgan		Cabinet Member - Wellbeing
Councillor P J White		Cabinet Member - Communities

11 REPORT OF THE LEADER

The Leader thanked Council for his reappointment as Leader, which he believed was a privilege to lead Bridgend County Borough Council and he looked forward to repaying the trust and faith placed in him to carry out this role on behalf of the communities of the County Borough.

He formally welcomed all new and returning Councillors and congratulated them on their election victories. He stated that being a Councillor can be tough as they are

answerable to their constituents in a very public way, but were also in a unique position to help shape the lives and futures of the people of the County Borough.

The Leader was very conscious of the fact that the people of the Borough had chosen to return 39 Labour councillors and paid tribute for the hard work of the local party. He acknowledged that a large majority comes with greater responsibility and accountability which was something he would continue to reinforce within his group and ensure there was no complacency. He recognised that there are 54 elected members of the Council and all should be working with the common aim of improving communities despite different political views. He welcomed feedback, opinion and perspective especially through the scrutiny process, which would add great value.

The Leader was delighted to have such a strong Cabinet at the helm and took the opportunity to say a few words about each member of his administration and the important agenda they would manage.

He stated that Councillor Sage had been a loyal and committed Deputy Leader over the last four years, providing strong leadership whenever it was required. He looked forward to working with him again and trusting several important portfolios to him including Regeneration, Public Protection and Equalities. The Deputy Leader shared his enthusiasm for the regeneration of the County Borough's major towns and such massive, multi-million pound investment projects would never be quickly realised and that Cabinet understood when communities expressed concern about progress. Considerable improvement and development had been seen but he assured Members that Cabinet will deliver on its exciting plans for Porthcawl, Bridgend and Maesteg. It would continue its excellent work alongside Bridgend Business Forum to encourage enterprise and investment and make communities safer places and more enjoyable places to do business in through strong Trading Standards and the roll out of Designated Public Places Orders across all the major towns.

The Leader announced that he was especially pleased that Councillor Morgan had agreed to once again undertake the Wellbeing portfolio. His expertise in this area and his commitment to the role of older person's champion had proved invaluable and Cabinet was stronger because of him. Councillor Morgan had shown great strength and belief in some of the Council's most high profile projects, including the development of extra care and the decision to work with a social enterprise to deliver leisure services. He was also at the forefront of delivering the new Bridgend Resource Centre and those at Sarn and Pyle which do such fantastic work for adults with acute needs. He stated that the Cabinet will remain responsible and caring and will use this term of office to develop even stronger services for older and the most vulnerable residents and deliver quality leisure services which remain accessible and affordable to all.

The Leader informed Council that Councillor White had been the Cabinet Member for Communities for a year and his experience and enthusiasm had been a great asset to the team. He commended Councillor White's passion about improving those front line services which are such a key part of his portfolio and only this week an announcement had been made by the Welsh Government of funding to allow the Council to press ahead with investment in its roads. Cabinet would also look at how to make the award winning recycling service more successful by promoting it still further and making the scheme the best in Wales. Cabinet was determined to create a cleaner and greener borough, one which sees more residents recycling, a more

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responsible attitude to dog fouling and littering and investment in education initiatives to protect the environment now and for future generations.

The Leader also announced that Councillor David would move from Resources to become the Cabinet Member for Children and Young People. He transferred at an exiting time for this portfolio and that Councillor David would bring enormous energy to the role. Great strides had been made in the modernisation programme during the last term of office, opening three new comprehensives and a primary school and amalgamating several others through a multi million pound investment programme and starting work on the world class Valleys Gateway Comprehensive, Y Dderwen. Councillor David shared the belief that the County Borough's children deserve a first class education in first class facilities and he would be at the forefront of the development of Y Dderwen as an outstanding facility for the whole community. This was alongside the positive plans for so many other schools including the long awaited new school at Penyfai.

The Leader announced that it was Foster Care fortnight and reminded Members of their important role as corporate parents and their ongoing and unwavering commitment to looked after children.

The Leader announced that Councillor Gregory had become Cabinet Member for Resources. Councillor Gregory was one of the most experienced Councillors and had worked closely with Cabinet for the last four years and was very familiar with the expectations which were now being placed upon him. He welcomed him to the team and the fresh ideas that he would bring. He stated that the financial climate undoubtedly remained a challenge for all councils especially as front line services had never been in greater demand. During the last four years, the Cabinet had stood by its election pledges to protect and invest whilst still being efficient. He wished to help ease the pressure being experienced by local households through, for example the decision to freeze Council Tax this year and that Councillor Gregory's stewardship of the Council's finances through a difficult economic climate will be critical.

The Leader was confident that each Cabinet Member will give outstanding dedication to their roles and portfolios and as a whole, Cabinet wished to continue its work with local businesses to build a stronger and more prosperous economy and create local jobs, which includes saving the ones in existence, which had seen the Cabinet at the forefront of the campaign to support Remploy workers.

He believed that as a Cabinet and Council it was fortunate to enjoy such a strong relationship with the Welsh Government and of course the First Minister himself. Carwyn Jones and his fellow Assembly Member Janice Gregory, along with the local MP's, Madeline Moon and Hugh Irranca Davies continue to demonstrate exceptional commitment to the people of Bridgend County Borough and they were dedicated to working with the administration and helping to tackle the hardship placed on local families. He stated that the politicians in Cardiff Bay and Westminster were just some of the partners the Council would continue to work with as it looked forward to the next five years. He stated that the Council was always stronger and more efficient when it worked together and the Council could be proud of its record on collaboration, where it was a strong voice to lead Bridgend Local Service Board and it also had an excellent relationship with colleagues in South Wales Police and the Local Health Board. The Council shared a Joint Locality Director with Abertawe Bro Morgannwg Health Board and this was helping to deliver much more joined up services for

communities, especially older and more vulnerable people. The Council was also working well with other local authorities to the east and to the west as it looked to pool expertise in order to improve outcomes for its citizens and across county borders. He felt confident that in Wales the Council was leading and shaping partnership and collaboration which in turn allowed the Council to be a stronger and more efficient voice for those it served.

He also thanked the outgoing Mayor Councillor Michaelides for his remarkable contribution endured through such challenging personal circumstances. Councillor Michaelides had been determined to fulfil his mayoral and ward member duties wherever possible and had been impressed with his commitment. He also thanked Mrs Felicity Michaelides for her support of the Mayor and also the Deputy Mayor Councillor Thomas for all she had done to uphold the reputation and fine tradition of the office. He would pay tribute to her further at the Civic Inauguration Ceremony.

The Leader also thanked the Chief Executive and her staff for their hard work over the last year. He stated that the Council could not deliver its essential services without its staff and it was to their credit that they had continued to do this in difficult and unsettling backdrop at times. He stated that the Council would shortly be saying good bye to Dr Farrar after more than five years at Bridgend. He had been extremely fortunate to enjoy such a strong and positive relationship with Dr Farrar in his time as Leader and she had helped Bridgend through an important change and the Council was now well placed to deliver on its ambition of becoming the Council providing the best local services in Wales.

The Leader stated that as the Council would be beginning a new term as a new administration it could feel encouraged about where it stood and where it was going and he looked forward to working with all Members and communities as well as with Officers and the Council's partners to make Bridgend County Borough a better place to live, learn, work and visit.

12 **AMENDMENT OF THE CONSTITUTION - LOCAL GOVERNMENT (WALES) MEASURES 2011**

The Monitoring Officer reported that the provisions of the Local Government (Wales) Measures 2011 had recently come into force and sought approval for the consequential amendment of the Constitution. The Measure had come into force at the end of April 2011 and made a number of operational changes to local authorities in Wales.

He reported that the Measure placed a statutory duty for the Authority to have an Audit Committee with specific functions, membership and operational requirements. The measure provided that up to one third of the membership of the Committee may be lay members with voting rights and at least one member must be a lay member; no more than one Member may be a member of the Executive and must not be the Leader. The Chair of the Committee is appointed by the Committee itself and may be a County Borough Councillor or a lay member but must not be a Member of the Executive Group. He stated that whilst there was no statutory requirement for the Committee to be politically balanced within the Measure, the Statutory Guidance accompanying the Measure was likely to require that the balance of the Committee membership be at least as favourable to non executive groups as would be achieved by the application of the political balance rules. Equally it was arguable that there

was a conflict in legislation in that as a standing committee of Council, the Audit Committee should be politically balanced and it was therefore proposed to balance the Committee.

The Monitoring Officer also reported that the Measure placed a statutory requirement upon the Authority to have a Democratic Services Committee with specific functions, membership and operational requirements and to have a statutory post of Head of Democratic Services. The membership of the Committee must consist only of County Borough Councillors and can not include more than one Member of the Executive, who must not be the Leader. The political balance rules apply to this Committee with the Council appointing the Chair of the Committee who must not be a Member of the Executive. He stated that the Measure created a new statutory post of Head of Democratic Services who must not be the Head of Paid Service, Monitoring Officer or Chief Finance Officer. The post is politically restricted and the designation must be made by the Democratic Services Committee and would be based upon the recommendation of the Monitoring Officer.

The Monitoring Officer also reported that the Measure made specific provisions in relation to the appointment of Scrutiny Chairpersons, the declaration of the party whip and the ability of all Members to refer a matter to an Overview and Scrutiny Committee and also make recommendations in relation to the strengthening of the function as a whole and the increase of public participation. In relation to those recommendations, statutory guidance was awaited which would be disseminated to Members once available.

The Monitoring Officer also reported that the Authority was required to make arrangements for the appointment of Scrutiny Chairpersons which would be to a prescribed allotment calculation or to an alternative which is more favourable to non executive groups. Overview and Scrutiny Members were required to declare any prohibited party whip at Committee and the Chairperson is required to determine whether or not such whip has been given. Members are also able to refer a matter to a relevant Overview and Scrutiny Committee for inclusion on the agenda and consideration at the meeting, extending the current "Councillors Call For Action" in relation to crime and disorder matters to all local authority matters subject to some restriction.

The Monitoring Officer further reported on a duty upon the Authority to conduct a survey of Councillors and unsuccessful candidates for election in its area, after each ordinary election and report the results of the survey to the Welsh Ministers within six months of the date of the election to which it relates. He stated that it was likely that the statutory guidance to the Measure would require the Authority to review the times at which meetings were held at least once in every term, preferably shortly after the election. The Measure also placed a requirement on the Authority to secure the provision of reasonable training and development opportunities for its Members and to review its Members' training and development needs annually. The Monitoring Officer also stated that statutory guidance was awaited on Members of the Authority being entitled to a period of family absence. There was also a requirement to make arrangements which would allow for public participation.

The Monitoring Officer reported that the Constitution required amendment to reflect a number of requirements of the Measure. Additionally it was proposed to amend the procedure by which changes are made to the Constitution. Currently, there was a

requirement for certain changes to receive the prior consideration of the Community Safety and Governance Overview and Scrutiny Committee, it was proposed to remove this requirement in order to enable the Monitoring Officer to make recommendations for amendment directly to Council or Cabinet, as determined by responsibility. This proposal provides for administrative ease and reflects the fact that the majority of changes to the Constitution are statutorily required and afford the Authority no choice in terms of implementation. The proposed change ensures that amendments can be made in a timely matter ensuring legality, it did not, prevent either Cabinet or Council seeking the advice of Scrutiny once changes have been made in order to view other methods of compliance.

RESOLVED: That the information provided in relation to the Local Government (Wales) Measure 2011 be noted and the amendment of the Constitution as set out in the schedule be approved.

13 REPORT OF THE INDEPENDENT REMUNERATION PANEL FOR WALES – MEMBERS’ REMUNERATION

The Monitoring Officer presented a report, the purpose of which was to advise Council of the determinations and recommendations contained within the report of the Independent Remuneration Panel for Wales in respect of the level and range of remuneration the Authority may pay its Members for the 2012/13 municipal year. He also sought approval of the proposed revised Members’ Remuneration Scheme, to come into effect on the 7 May 2012 and for Members to consider which posts as detailed in the proposed revised Members’ Remuneration Scheme will receive a senior salary.

The Monitoring Officer reported that Council at its meeting on 20 February 2012 had been advised of the implementation date of the Panel’s decisions for 2012/13 which was affected by the Local Government Elections. He stated that the Remuneration Panel had determined that payments from the 2012/13 municipal year to members in local authorities would be referred to as ‘salary’. Payments to co-opted members from 2012/13 would be by way of a daily fee. The term ‘allowance’ is reserved for payments which are reimbursement of expenses necessarily incurred in the performance of duty (such as for care, travel and subsistence) by councillors and co-opted members of local authorities. The Panel had determined a Basic Salary which was paid for the responsibility of community representation and participation in the scrutiny, regulatory or related functions of local government at time equivalent of three days a week. Any time commitment beyond three days is an unpaid public service contribution. The basic salary of £13,175 in 2012/13 representing a 5% cut from the existing allowance.

The Monitoring Officer reported that the Panel had categorised the Council as a Group B Council, with the Council being set a maximum proportion of 33% of the Council’s membership that can be paid a senior salary, which equates to 18 members made up from the following:-

The Leader
The Deputy Leader
Cabinet Members
Chairpersons of Committees, Leader of the largest opposition group

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The Leaders of other political groups provided their groups constitute no less than ten per cent of the Council Membership

For those posts that Council decides to pay a senior salary, the Panel had determined that:-

- Payment shall be inclusive of basic salary
- a councillor must not be paid more than one senior salary
- a councillor must not be paid a senior salary and a civic salary
- a councillor in receipt of a senior salary cannot receive a salary from any National Park authority or fire and rescue authority for which they have been nominated.

The Monitoring Officer reported that payments to Civic Heads were now within the Panel's remit with the Panel determining payments for the Civic Head (Mayor) and the Deputy Civic Head (Deputy Mayor) as a Group B Council. The Panel had determined that the posts did not count toward a maximum proportion of the membership of a council that can be paid a senior salary. All civic salaries are paid inclusive of basic salary.

The Monitoring Officer reported that the Panel had recommended that Members who are in receipt and senior salaries would be eligible to join the Local Government Pension Scheme.

The Monitoring Officer reported on the reimbursement of care expenses and for travelling expenses for official business with mileage rates at the current HMRC rate. The Panel had also determined that Members are entitled to receive payments by way of travelling and subsistence allowances at rates that must not exceed those prescribed by the Panel.

The Monitoring Officer also reported that the Panel had determined that the authority shall provide a daily fee (with provision for half day payments) to statutory co-optees with voting rights. The daily and half day rates for co-optees were outlined with a half day meeting being defined as up to four hours and a full day meeting being defined as over four hours.

He outlined the expectations of the Panel in that Council should:-

- Provide without charge to individual Councillors as much support as necessary e.g. telephones, postal costs, IT equipment) to enable them to fulfil their duties as determined by the council;
- Make publicly available a statement of the basic responsibility of a councillor, clearly identifying the duties expected;
- Maintain an annual schedule of Member Remuneration and arrange for the schedule's publication no later than 31 July 2012 with the Panel being sent a copy of the schedule no later than the aforementioned date;
- Make arrangements for the publication within the authority area of the total sum paid by it to each member and co-opted member in respect of salary, allowances, fees and reimbursements no later than 30 September following the close of the year to which it relates. In the interest of transparency this will include remuneration from all public service appointments held by elected members;

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- Negotiate with HMRC block tax dispensation for councillors in respect of the full range of allowable expenses and secure timely tax and benefit advice for councillors in respect of their earnings and expenses.

RESOLVED: That:-

- (1) Council approved the proposed list of 17 senior salaries posts identified in Schedule 1 of the Members' Remuneration Scheme, except for any period in which a temporary office holder substitutes for the family absence of an appointed office holder, are to receive a senior salary.
- (2) In light of the purpose of allowances and the determinations of the Independent Remuneration Panel for Wales, Council approved the Members' Remuneration Scheme and schedules 2, 3 and 4;.
- (3) Council noted that those posts as approved in (1) above will be reflected in an updated Schedule 1 which will be submitted as an information report to the meeting of Council on 20 June 2012 with any relevant budgetary information.

14 PROPOSED PROGRAMME OF ORDINARY MEETINGS OF THE COUNCIL AND COUNCIL COMMITTEES

The Monitoring Officer submitted a report, which proposed a programme of ordinary meetings of the Council and Council Committees for the municipal year May 2012 - May 2013.

He stated that Section 6 of the Local Government (Wales) Measure 2011 recommended that efforts be made to schedule meetings of Council at times convenient to Members and in view of this Members were requested to complete a survey indicating their preference for starting times of Council Committees, Sub-Committees and Panels they are members of. The results of the survey will be the subject of a future report to Council in July 2012. In light of the survey, a proposed Programme of Council Committee meetings was presented, which included proposed dates and times of meetings from May 2012 to August 2012 with recommended dates only of meetings for the remainder of the year. The starting times for meetings after August 2012 will be determined following the Member survey. Council was requested to note the proposed meeting dates for Cabinet and Cabinet Committees, which would not form part of the survey.

RESOLVED: That Council:-

- (1) Approved the proposed Programme of Council Meetings set out in Paragraph 4.1 of the report;
- (2) Approved the proposed Programme of Meetings of Council Committees, Sub-Committees and Panels set out in Appendix 1 of the report.

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- (3) Noted that a further report will be presented to the meeting of Council on the 11 July 2012 which will include the results of the survey and seek approval of timings of the meetings from September 2012 to May 2013.
- (4) Noted the proposed dates of Cabinet, Cabinet Committees and Joint Committees for information purposes.

15 **APPOINTMENTS TO COUNCIL COMMITTEES AND OTHER COUNCIL BODIES IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT ACT 2000**

The Monitoring Officer presented a report which sought approval for the appointment of Overview and Scrutiny Committees and such other Committees, Sub-Committees, Panels and Bodies as the Council considers appropriate, to deal with matters which are neither reserved to the Council nor are executive functions.

He reported that whilst the Authority has an Audit Committee, the Local Government (Wales) Measure 2011 made it a statutory requirement. The Measure also made a number of requirements in relation to the Audit Committee's membership, including lay membership, the appointment of the Chairperson and the Committee's remit, which necessitated an amendment to Part 2 of the Constitution. It was proposed that the appointment of the Lay person for the Audit Committee be undertaken by the Appointments Committee.

The Monitoring Officer further reported that the Measure also introduced a requirement to establish a Democratic Services Committee in order to strengthen local democracy. This Committee must comprise solely of Councillors and can not include more than one member of the Executive, who must not be the Leader of the Council. He stated that it is a function of the Council to appoint the Chairperson of this Committee, who must not be a member of any of the political groups represented on the Executive.

He also reported on the need to make appointments to the Standards Committee and requested delegated power to undertake any necessary processes to facilitate and appoint two Town and Community Council representatives to fill the vacancies on the Standards Committee.

The Monitoring Officer reported on a proposal that the Appointments Committee would also facilitate the JNC Determination and JNC Appeals Panels.

He reported that the Measure also set out the procedures whereby Overview and Scrutiny Committee Chairs are nominated and appointed which required that as a minimum, the Chairpersons of those Committees be appointed based on the size and political balance of each of the groups which make up the Council. To that end, with five Overview and Scrutiny Committees the Chairpersons be allocated to the following political groups:-

• Labour	72.22%	3 Chairpersons
• Independent/Alliance	14.81%	1 Chairperson
• Independent/Annibynwr	7.41%	1 Chairperson

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He stated that Council if it so wished, could bring about an allocation of Scrutiny Chairs which is more favourable to the non-executive group than would be produced by the above prescribed procedure. Any proposals regarding the allocation of chairpersons in this way, would require the majority support of all political groups of Council.

RESOLVED: That Council:-

- (1) Approved the structure and size of Committees as outlined in Appendix 1 of the report and Part 3 of the Constitution, to include the newly formed Democratic Services Committee and that for the time being one lay person be appointed to the Audit Committee, with it being noted that the Audit Committee may make representations to enhance the number of Lay persons at a later date and the Appointments Committee to approve the appointment of Lay Members to the Audit Committee.
- (2) Approved the allocation of seats to political groups in accordance with political balance rules, based on the percentages shown in Appendices 2 and 3 of the report.
- (3) Received nominations and appointed Councillors to serve on each Committee, Panel or other bodies details of which were shown at Appendix 1 to these minutes.
- (4) Having received nominations which were duly seconded, appointed Chairpersons and Vice-Chairpersons to the following Committees, Panels or other bodies with it being noted that the Audit Committee at its first scheduled meeting will appoint a Chairperson and Vice-Chairperson:-

	<u>Chairperson</u>	<u>Vice-Chairperson</u>
Appeals Panel	Councillor R D Jenkins	Councillor C Westwood
Licensing Committee	Councillor R Williams	Councillor D R W Lewis
Development Control Committee	Councillor H M Williams	Councillor G Thomas
Town and Community Council Forum	Councillor M E J Nott Leader	Councillor D Sage Deputy Leader
Democratic Services Committee	Councillor J H Tildesley	
Appointments Committee	Councillor M E J Nott Leader	

- (5) appointed Councillors R D Jenkins and D R W Lewis to sit on the Standards Committee.

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- (6) Having received nominations which were duly seconded, appointed the following Chairpersons of the following Overview and Scrutiny Committees in accordance with the requirements of the measure based on the size and political balance of each of the groups that make up the Council:-

	<u>Chairperson</u>
Community Safety and Governance Overview a Scrutiny Committee	Councillor N Clarke
Corporate Resources and Improvement Overview and Scrutiny Committee	Councillor M Reeves
Children and Young People's Overview and Scrutiny Committee	Councillor E P Foley
Community Renewal and Environment Overview and Scrutiny Committee	Councillor J C Spanswick
Health and Wellbeing Overview and Scrutiny Committee	Councillor M D Francis

- (7) granted delegated powers to the Monitoring Officer to undertake any necessary processes to facilitate and appoint two Town and Community Council representatives to the Standards Committee.

16 REPRESENTATION ON OUTSIDE BODIES AND OTHER COMMITTEES

The Monitoring Officer submitted a report which sought Council's approval for the appointment of Members to the South Wales Police Authority Joint Committee and the South East Wales Strategic Planning Group.

RESOLVED: That Council approved the following nominations to the bodies and committees listed below:-

<u>Organisation</u>	<u>Members Appointed</u>
South Wales Police Authority - Joint Committee	- The Leader - Councillor M E J Nott. Majority Party Member - Councillor H J David Opposition Party Member - Councillor J H Tildesley.
<u>Outside Body</u>	<u>Members Appointed</u>
South East Wales Strategic Planning Group	- Councillor H M Williams (Chairperson, Development Control Committee)

The meeting closed at 3.04pm.

COMMITTEES, SUB-COMMITTEES, PANELS
AND OTHER BODIES MEMBERSHIP

Appeals Panel - 12 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor P A Davies
2	Labour	Councillor M D Francis
3	Labour	Councillor P James
4	Labour	Councillor R D Jenkins
5	Labour	Councillor D R W Lewis
6	Labour	Councillor J R McCarthy
7	Labour	Councillor D B F White
8	Labour	Councillor M Thomas
9	Labour	Councillor C Westwood
10	Independent Alliance	Councillor N Clarke
11	Independent Alliance	Councillor C A Green
12	Independent/Annibynwr	Councillor E Dodd

Audit Committee - 12 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor G W Davies
2	Labour	Councillor C Jones
3	Labour	Councillor J R McCarthy
4	Labour	Councillor C E Rees
5	Labour	Councillor M Reeves
6	Labour	Councillor C Westwood
7	Labour	Councillor H M Williams
8	Labour	Councillor R Young
9	Independent Alliance	Councillor G Davies
10	Independent Alliance	Councillor C A Green
11	Independent/Annibynwr	Councillor E Dodd
12	Independent Rhyddid	Councillor E Venables

Plus Lay person appointment(s) - Yet to be determined

ANNUAL MEETING OF COUNCIL - 16 MAY 2012

Licensing Committee - 14 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor P A Davies
2	Labour	Councillor G W Davies
3	Labour	Councillor M D Francis
4	Labour	Councillor P James
5	Labour	Councillor R D Jenkins
6	Labour	Councillor P N John
7	Labour	Councillor D R W Lewis
8	Labour	Councillor H E Morgan
9	Labour	Councillor G Thomas
10	Labour	Councillor R Williams
11	Independent Alliance	Councillor N Clarke
12	Independent Alliance	Councillor D G Owen
13	Independent/Annibynwr	Councillor E Dodd
14	Independent Rhyddid	Councillor E Venables

Development Control Committee - 18 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor P A Davies
2	Labour	Councillor G W Davies
3	Labour	Councillor C J James
4	Labour	Councillor P N John
5	Labour	Councillor C Jones
6	Labour	Councillor D R W Lewis
7	Labour	Councillor C E Rees
8	Labour	Councillor J C Spanswick
9	Labour	Councillor G Thomas
10	Labour	Councillor C Westwood
11	Labour	Councillor H M Williams
12	Labour	Councillor R Williams
13	Labour	Councillor R Young
14	Independent Alliance	Councillor N Clarke
15	Independent Alliance	Councillor B Jones
16	Independent Alliance	Councillor M Winter
17	Independent Rhyddid	Councillor D Hughes
18	Independent/Annibynwr	Councillor J H Tildesley

Town and Community Council Forum - 19 Members

Political Group

1	Labour	Councillor M D Francis
2	Labour	Councillor E M Hughes
3	Labour	Councillor C J James
4	Labour	Councillor H E Morgan
5	Labour	Councillor M E J Nott
6	Labour	Councillor G Phillips
7	Labour	Councillor D R Pugh
8	Labour	Councillor C L Reeves
9	Labour	Councillor M Reeves
10	Labour	Councillor D Sage
11	Labour	Councillor R L Thomas
12	Labour	Councillor H J Townsend
13	Labour	Councillor D B F White
14	Labour	Councillor R Williams
15	Independent Alliance	Councillor S Aspey
16	Independent Alliance	Councillor D G Owen
17	Independent Alliance	Councillor M Winter
18	Independent/Annibynwr	Councillor M Butcher
19	Independent Rhyddid	Councillor E Dodd

Community Safety & Governance
Overview and Scrutiny Committee -
14 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor E M Hughes
2	Labour	Councillor C J James
3	Labour	Councillor R D Jenkins
4	Labour	Councillor H E Morgan
5	Labour	Councillor A D Owen
6	Labour	Councillor P Penpraze
7	Labour	Councillor M Reeves
8	Labour	Councillor J C Spanswick
9	Labour	Councillor G Thomas
10	Labour	Councillor R L Thomas
11	Independent Alliance	Councillor N Clarke
12	Independent Alliance	Councillor B Jones
13	Independent Rhyddid	Councillor D Hughes
14	Plaid Cymru	Councillor M James

Corporate Resources and Improvement
Overview and Scrutiny Committee -
14 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor G W Davies
2	Labour	Councillor E M Hughes
3	Labour	Councillor P James
4	Labour	Councillor C Jones
5	Labour	Councillor C L Jones
6	Labour	Councillor D R W Lewis
7	Labour	Councillor C L Reeves
8	Labour	Councillor M Reeves
9	Labour	Councillor J C Spanswick
10	Labour	Councillor H M Williams
11	Independent Alliance	Councillor G Davies
12	Independent Alliance	Councillor C A Green
13	Independent Rhyddid	Councillor D Hughes
14	Independent/Annibynwr	Councillor E Dodd

**Children and Young People's
Overview and Scrutiny Committee - 14 Members**

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor D K Edwards
2	Labour	Councillor L Ellis
3	Labour	Councillor P N John
4	Labour	Councillor C Michaelides
5	Labour	Councillor G Phillips
6	Labour	Councillor R L Thomas
7	Labour	Councillor H J Townsend
8	Labour	Councillor C Westwood
9	Labour	Councillor D B F White
10	Labour	Councillor R Young
11	Independent Alliance	Councillor C A Green
12	Independent Alliance	Councillor K J Watts
13	Independent/Annibynnwr	Councillor E P Foley
14	Plaid Cymru	Councillor R M James

**Community Renewal and Environment
Overview and Scrutiny Committee – 14 Members**

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor D K Edwards
2	Labour	Councillor M D Francis
3	Labour	Councillor C J James
4	Labour	Councillor R D Jenkins
5	Labour	Councillor J R McCarthy
6	Labour	Councillor H E Morgan
7	Labour	Councillor G Phillips
8	Labour	Councillor D R Pugh
9	Labour	Councillor J C Spanswick
10	Labour	Councillor R Williams
11	Independent Alliance	Councillor B Jones
12	Independent Alliance	Councillor K J Watts
13	Independent/Annibynnwr	Councillor J H Tildesley
14	Plaid Cymru	Councillor R M James

**Health & Wellbeing Overview
and Scrutiny Committee - 14 Members**

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor P A Davies
2	Labour	Councillor M D Francis
3	Labour	Councillor E M Hughes
4	Labour	Councillor C L Jones
5	Labour	Councillor P Penpraze
6	Labour	Councillor C Rees
7	Labour	Councillor H J Townsend
8	Labour	Councillor D B F White
9	Labour	Councillor H M Williams
10	Labour	Councillor R L Williams
11	Independent Alliance	Councillor N Clarke
12	Independent Alliance	Councillor D G Owen
13	Independent/Annibynwr	Councillor M Butcher
14	Independent Rhyddid	Councillor E Venables

Democratic Services Committee - 11 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor D K Edwards
2	Labour	Councillor L Ellis
3	Labour	Councillor M D Francis
4	Labour	Councillor C Jones
5	Labour	Councillor J R McCarthy
6	Labour	Councillor M Reeves
7	Labour	Councillor R L Thomas
8	Labour	Councillor D B F White
9	Labour	Councillor R Young
10	Independent Alliance	Councillor C A Green
11	Independent/Annibynwr	Councillor J H Tildesley

Appointments Committee - 6 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor M E J Nott
2	Labour	Councillor D Sage
3	Labour	Appropriate Cabinet Member
4	Labour	Councillor P N John
5	Independent Alliance	Councillor C A Green
6	Independent/Annibynwr	Councillor J H Tildesley

Standards Committee - 2 Members

	<u>Political Group</u>	<u>Councillors</u>
1	Labour	Councillor R D Jenkins
2	Labour	Councillor D R W Lewis

CHAIRPERSONS AND VICE-CHAIRPERSONS

<u>Council Body</u>	<u>Chairperson</u>	<u>Vice-Chairperson</u>
1. Appeals Panel	Councillor R D Jenkins	C Westwood
2. Licensing Committee	Councillor R Williams	Councillor D Lewis
3. Development Control Committee	Councillor H M Williams	Councillor G Thomas
3. Town and Community Council Forum	Councillor M E J Nott	Councillor D Sage
4. Democratic Services Committee	Councillor J H Tildesley	N/A
5. Appointments Committee	Councillor M E J Nott	N/A
<u>Overview and Scrutiny Committees</u>		
6. Community Safety and Governance	Councillor N Clarke	N/A
7. Corporate Resources and Improvement	Councillor M Reeves	N/A
8. Children and Young People's	Councillor E P Foley	N/A
9. Community Renewal and Environment	Councillor J C Spanswick	N/A
10. Health and Wellbeing	Councillor M D Francis	N/A