

BRIDGEND COUNTY BOROUGH COUNCIL
REPORT TO THE ANNUAL MEETING OF COUNCIL

15 MAY 2013

REPORT OF THE MONITORING OFFICER

APPOINTMENTS TO COUNCIL COMMITTEES AND OTHER COUNCIL BODIES

1. Purpose of Report.

- 1.1 The purpose of this report is to seek Council approval for the appointment of Overview and Scrutiny Committees and such other Committees, Sub-Committees, Panels and bodies as the Council considers appropriate, to deal with matters which are neither reserved to full Council nor are executive functions.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 The establishment of Committees and other bodies will fulfill the requirements of the Constitution and enable the Council to work towards the successful achievement of its Corporate Priorities.

3. Background.

- 3.1 The Council is required by legislation and the provisions of Part 4 of the Rules of Procedure (Council Procedure Rules) of the Constitution, to undertake arrangements which will continue to facilitate and carry out the decision making processes of the Authority. The recommendations of this report, if adopted, will seek to ensure that this will be successfully achieved.
- 3.2 At a meeting of Council on 16 May 2012 a Democratic Services Committee was established as a result of the Local Government (Wales) Measure 2011. This committee must comprise solely of Councillors and cannot include more than one member of the Executive, who must not be the Leader of the Council. It is a function of Council to appoint the Chairperson of this Committee, who must not be a Member of any of the political groups represented on the Executive.
- 3.3 Whilst the Authority already has an Audit Committee, the 2011 Measure made this a statutory requirement. The Measure makes a number of requirements in relation to the Audit Committee's membership, including the appointment of the Chairperson and the Committee's remit.

4. Current situation / proposal.

- 4.1 Part 3 of the Council's Constitution entitled Responsibility for Council Functions, sets out the Council's Committees, Sub-Committees, Panels and other bodies currently in place. The current committee structure is shown at **Appendix 1** to of the report.
- 4.2 In relation to this, Council is requested:

- (a) To determine the size and terms of reference for Committees, Sub-Committees, Panels and other bodies. It is proposed that the current size and terms of reference, as set out in **Appendix 2**, continues;
- (b) To determine the allocation of seats to political groups in accordance with political balance rules. Based on the political balance of the Council, it is proposed that the seats allocated as set out in **Appendix 3**, continues.
- (c) To determine which political groups represented at Council are entitled to make which appointments of Overview and Scrutiny Committee Chairpersons. It is proposed that Labour be allocated three Chairpersons of the five Overview and Scrutiny Committees with Independent/Alliance and Independent/Annibynwr being allocated one Chairperson of Overview and Scrutiny Committees each. This is in accordance with the formula calculated under the Measure 2011.
- (d) To receive nominations of Councillors to serve on each Committee, Sub-Committee, Panel and other bodies, as set out in **Appendix 4**, including where there are presently vacancies. The Appendix as shown outlines the current membership details.
- (e) To appoint to these Committees, Sub-Committees, Panels and other bodies and elect the Chairpersons and Vice-Chairpersons (where appropriate),
- (f) Where any Overview and Scrutiny appointments have not been made, to determine how the un-appointed Chairpersons are to be appointed.

5. Effect upon Policy Framework & Procedure Rules.

- 5.1 The provisions and recommendations of the report accord with the Council's Procedure Rules outlined in Part 4 of the Constitution.

6. Equality Impact Assessment.

- 6.1 There are no equality implications attached to this report.

7. Financial Implications.

- 7.1 There are no financial implications attached to this report.

8. Recommendations.

- 8.1 Council is recommended to:-
 - (1) Appoint the Overview and Scrutiny Committees and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions
 - (2) Approve the size and terms of reference of Committees, Sub-Committees and other bodies as set out in **Appendix 2** of the report;
 - (3) Approve the allocation of seats to political groups in accordance with the political balance rules as set out in **Appendix 3** of the report;

(4) Determine which political groups represented at Council are entitled to make which appointments of Overview and Scrutiny Committee Chairpersons, in accordance with the provisions of paragraph 4.2 (c) of the report.

(5) Receive nominations and appoints Councillors to serve on each of the following Committees, Panels and other bodies (as indicated):

- Appeals Panel
- Audit Committee
- Licensing Committee
- Development Control Committee
- Town and Community Council Forum
- Community Safety and Governance Overview & Scrutiny Committee
- Corporate Resources & Improvement Overview & Scrutiny Committee
- Children and Young People Overview & Scrutiny Committee
- Community Renewal and Environment Overview & Scrutiny Committee
- Health and Wellbeing Overview & Scrutiny Committee
- Democratic Services Committee
- Appointments Committee

(6) Receive nominations and appoints the Chairpersons and Vice-Chairpersons of the following Committees, Panels and other bodies (as indicated) with it being noted that the Audit Committee at its first scheduled meeting will appoint a Chairperson and Vice-Chairperson:

Appeals Panel	Chair and Vice-Chairperson
Licensing Committee	Chair and Vice-Chairperson
Development Control Committee	Chair and Vice-Chairperson
Town and Community Council Forum	Chair and Vice-Chairperson
Democratic Services Committee	Chairperson
Appointments Committee	Chairperson

(7) Receive nominations and appoints the Chairpersons of the following Overview and Scrutiny Committees:

- Community Safety and Governance
- Corporate Resources & Improvement
- Children and Young People
- Community Renewal and Environment
- Health and Wellbeing

(8) Where any Overview and Scrutiny appointments have not been made, to determine how the un-appointed Chairpersons are to be appointed.

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22 April 2013

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Background documents

None.