

# BRIDGEND COUNTY BOROUGH COUNCIL

## REPORT TO COUNCIL

29 MAY 2013

### REPORT OF THE ASSISTANT CHIEF EXECUTIVE – LEGAL AND REGULATORY SERVICES & MONITORING OFFICER

#### MEMBER ROLE DESCRIPTION - LA SCHOOL GOVERNOR

##### 1. Purpose of Report

1.1 The purpose of this report is to:

- consider the role description for an LA School Governor at **Appendix 1**
- propose and agree any amendments that may be required to the role description
- adopt the agreed Member role description for an LA School Governor

##### 2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

2.1 Elected Members have a wide range of roles and responsibilities that they are expected to undertake. Member role descriptions provide a framework which describes the purpose, activities and responsibilities of each of the roles that councillors may undertake during their term of office. Member role descriptions will also assist Elected Members during the Personal Development Review (PDR) process to identify any support that may be required to fulfil these roles effectively. Elected Members, who have a good understanding of their role, are able to attain the appropriate level of knowledge, skills and experience necessary to undertake their roles effectively. This will then enable them to fully support all corporate priorities.

##### 3. Background

3.1 Council approved the adoption of the following Member role descriptions on 1 May 2013:

- Elected Ward Member
- Leader
- Deputy Leader
- Cabinet Member
- Overview and Scrutiny Member
- Overview and Scrutiny Chairperson
- Regulatory Committee Member
- Regulatory Committee Chairperson
- Audit Committee Member
- Audit Committee Chairperson
- Democratic Services Committee Member
- Democratic Services Committee Chairperson
- Standards Committee Member
- Standards Committee Chairperson
- Mayor (Deputy Mayor)
- Leader of the Opposition
- Member Champion
- Member Mentor

3.2 Council also agreed that the Head of Democratic Services would work in conjunction with the School Governor Support Team to develop a role description for the LA School Governor that would be presented to Council for approval

#### **4. Current situation / proposal**

4.1 The Head of Democratic Services and the Governor Support Team have developed the draft role description for LA School Governors as shown at Appendix 1.

4.2 The Corporate Director Children and the members of the Democratic Services Committee have considered the draft role description and provided comments which have been included in the final draft role description accordingly

4.3 Council is requested to consider the LA School Governors Role Description as appended to this report and propose any amendments necessary to ensure that it accurately reflects the roles that elected members carry out.

#### **5. Effect upon Policy Framework& Procedure Rules**

5.1 There is no effect on the Policy Framework and Procedure Rules.

#### **6. Equality Impact Assessment**

6.1 There are no equalities implications in respect of this report.

#### **7. Financial Implications**

7.1 All activities described in this report will be met from existing budget provisions.

#### **8. Recommendation**

8.1 Council is recommended to:

8.1.1 Consider the draft LA School Governor Role description and to propose and approve any amendments that may be needed.

8.1.2 adopt the approved role description

**P A Jolley**  
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**10 May 13**

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**Background documents** – None