

DECISION RECORD OF A MEETING OF THE COYCHURCH CREMATORIUM JOINT COMMITTEE HELD REMOTELY - VIA MICROSOFT TEAMS ON FRIDAY, 3 MARCH 2023 AT 14:00

Present

Councillor JC Spanswick – Chairperson

E L P Caparros
B Stephens

S J Griffiths

G John

C Stallard

Officers:

Nimi Chandrasena

Democratic Services Officer - Support

Stephen Griffiths

Democratic Services Officer - Support

Joanna Hamilton

Bereavement Services Manager and Registrar

Dean Jones

Accountant - Financial

Michael Pitman

Technical Support Officer – Democratic Services

Zak Shell

Head of Neighbourhood Services

Title of Report	Crematorium Business Plan and Fees
Decision Made	The Joint Committee agreed to approve the Service Level Business Plan 2023-24. The Joint Committee agreed to approve the cremation fee for 2023-24 at £824.00 and a general increase in all fees of 10.5%.

	The Joint Committee agreed to approve the fee for hiring the crematorium chapel for a thirty-minute memorial service at £220.00 for 2023-24, which would double on Saturdays.
Date Decision Made	3 March 2023
Personal or Prejudicial Interests Disclosed	None.

Title of Report	Financial Performance 2022-23 and Proposed Revenue Budget 2023-24
Decision Made	<p>The Joint Committee</p> <ul style="list-style-type: none"> • Noted the projected financial performance for 2022-23 • Confirmed and approve the revenue budget to be adopted for 2023-24 • Approved the increase in fees and charges with effect from 1 April 2023 outlined in Appendix 1.
Date Decision Made	3 March 2023
Personal or Prejudicial Interests Disclosed	None.

Title of Report	Programme of Meetings 2023-24
Decision Made	The Joint Committee approved the programme of meetings for 2023-24.
Date Decision Made	3 March 2023
Personal or Prejudicial Interests Disclosed	None.