

Public Document Pack  
Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr  
Bridgend County Borough Council

Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB



*Rydym yn croesawu gohebiaeth yn Gymraeg. Rhowch wybod i ni os mai Cymraeg yw eich dewis iaith.*

*We welcome correspondence in Welsh. Please let us know if your language choice is Welsh.*



**Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate**  
Deialu uniongyrchol / Direct line /: 01656 643148 / 643694 / 643513  
Gofynnwch am / Ask for: Democratic Services

Ein cyf / Our ref:  
Eich cyf / Your ref:

**Dyddiad/Date:** Tuesday, 22 April 2025

Dear Councillor,

**LICENSING ACT 2003 SUB-COMMITTEE (B)**

A meeting of the Licensing Act 2003 Sub-Committee (B) will be held Hybrid in the Council Chamber - Civic Offices, Angel Street, Bridgend, CF31 4WB on **Tuesday, 29 April 2025 at 10:00.**

**AGENDA**

1 Apologies for Absence

To receive apologies for absence from Members.

2 Declarations of Interest

To receive Declarations of personal and prejudicial interest (if any) from members/ officers in accordance with the provisions of the Members Code of Conduct adopted by Council from the 1st September 2008.

3 Grant of a Premises Licence for Pendre Stores, 24 Pendre, Bridgend, CF31 1PE

3 - 40

**Note: This will be a Hybrid meeting and Members and Officers will be attending in the Council Chamber, Civic Offices, Angel Street Bridgend / Remotely via Microsoft Teams. The meeting will be recorded for subsequent transmission via the Council's internet site which will be available as soon as practicable after the meeting. If you would like to view this meeting live, please contact [cabinet\\_committee@bridgend.gov.uk](mailto:cabinet_committee@bridgend.gov.uk) or tel. 01656 643148 / 643694 / 643513 / 643159.**

**By receiving this Agenda Pack electronically you will save the Authority approx. £0.80 in printing costs**

Yours faithfully

**K Watson**

Chief Officer, Legal and Regulatory Services, HR and Corporate Policy

Councillors:

S Easterbrook

P W Jenkins

R Williams

|  |   |
|--|---|
| <b>Meeting of:</b>                                   | <b>LICENSING ACT 2003 SUB COMMITTEE (B)</b>   |
| <b>Date of Meeting:</b>                              | <b>29 APRIL 2025</b>  |
| <b>Report Title:</b>                                 | <b>GRANT OF A PREMISES LICENCE FOR PENDRE STORES,<br/>24 PENDRE, BRIDGEND, CF31 1PE</b>   |
| <b>Report Owner /<br/>Corporate Director:</b>        | <b>CHIEF OFFICER – LEGAL AND REGULATORY SERVICES,<br/>HR AND CORPORATE POLICY</b>   |
| <b>Responsible<br/>Officer:</b>                      | <b>KIRSTY EVANS<br/>LICENSING TEAM MANAGER</b>  |
| <b>Policy Framework<br/>and Procedure<br/>Rules:</b> | <b>There is no effect upon the policy framework or procedure<br/>rules.</b>   |
| <b>Executive<br/>Summary:</b>                        | <b>For the Sub-Committee to consider and determine an<br/>application for the variation of a premises licence following<br/>representations received from “other persons”</b> |

## 1. Purpose of Report

- 1.1 The purpose of this report is to determine an application for the grant of a premises licence for Pendre Stores, submitted by Jino Jose.

## 2. Background

- 2.1 The Licensing Authority has received an application for the grant of a premises licence for Pendre Stores, 24 Pendre, Bridgend, CF31 1PE.

A copy of the application form and plan is attached at ***Appendix A***.

- 2.2 The application requests the following licensable activities for the hours stated:

- The Sale of Alcohol for consumption off the premises:  
Monday to Sunday 0800 to 2200 hours

## 3. Current situation / proposal

- 3.1 In accordance with the requirements of the Licensing Act 2003, copies of the application were forwarded to the Responsible Authorities.
- 3.2 During the statutory 28-day consultation period the application has been advertised in accordance with the regulations at the premises, in a local newspaper and on the Council's website.
- 3.3 There were no representations submitted by the responsible authorities.

- 3.4 Representations were received from three “other persons” (as defined by the Licensing Act 2003) in the consultation period.
- 3.5 These representations are detailed in **Appendices B, C and D**.
- 3.6 On receipt of the representations, the applicant’s representative submitted a revised proposal to reduce the hours for the sale of alcohol to 0800 to 1900 hours and this proposal was submitted to the objectors. At the time this report was prepared, two of the three objectors responded that they did not wish to withdraw their representations.
- 3.7 As relevant representations were received during the consultation period and not withdrawn the Sub-Committee must determine the application in accordance with the Licensing Act 2003. The applicant will be asked to formally confirm the amendment to the application at the start of the meeting.
- 3.8 The Licensing Act 2003 (Section 4) states that it is the duty of all Licensing Authorities to carry out their functions under the Act with a view to promoting the licensing objectives. The licensing objectives are:
- a) The prevention of crime and disorder
  - b) Public safety
  - c) The prevention of public nuisance
  - d) Protection of children from harm

Each objective is of equal importance and should be of paramount consideration at all times.

Section 4(3) Licensing Act 2003 states that the Licensing Authority should also have regard to the Council’s Statement of Licensing Policy, the statutory guidance issued under Section 182 of the Licensing Act 2003 and the Licensing Act itself, in this case in particular to:

Sections 1, 4, 5, 6, 7, 9, 34, 35 and 36 of the Act.

Sections 2, 3, 4, 5, and 7 to 11 of the 2019-2024 Statement of Licensing policy.

Sections 2, 5, 8, 9, 10 and 14 of the Statutory Guidance to local authorities issued by the Home Office.

- 3.9 Further updates will be provided at the start of the Sub-Committee meeting as permitted under the Licensing Act 2003 (Hearings) Regulations 2005.

#### **4. Equality implications (including Socio-economic Duty and Welsh Language)**

- 4.1 The protected characteristics identified within the Equality Act, Socio-economic Duty and the impact on the use of the Welsh Language have been considered in the preparation of this report. As a public body in Wales the Council must consider the impact of strategic decisions, such as the development or the review of policies, strategies, services and functions. It is considered that there will be no significant or unacceptable equality impacts as a result of this report.

**5. Well-being of Future Generations implications and connection to Corporate Well-being Objectives**

- 5.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

**6. Climate Change Implications**

- 6.1 There are no Climate Change Implications arising from this report.

**7. Safeguarding and Corporate Parent Implications**

- 7.1 There are no Safeguarding and Corporate Parent Implications arising from this report.

**8. Financial Implications**

- 8.1 There are no financial implications arising from the report.

**9. Recommendations**

- 9.1 The Sub-Committee is asked to determine the application having regard to the Council's Statement of Licensing Policy, the guidance issued by the Home Office under Section 182 of the Licensing Act 2003, the application, submissions and representations before them.

**Background documents:** None

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## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**I/We** Jino Jose

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

|  |          |                 |          |
|--|----------|-----------------|----------|
| Postal address of premises or, if none, ordnance survey map reference or description<br><br>Pendre Stores<br>24 Pendre |          |                 |          |
| <b>Post town</b>   | Bridgend | <b>Postcode</b> | CF31 1PE |

|   |       |
|---|-------|
| Telephone number at premises (if any)   |       |
| Non-domestic rateable value of premises | £1950 |

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input checked="" type="checkbox"/> | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input type="checkbox"/>            | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |
| c) a recognised club                                 | <input type="checkbox"/>            | please complete section (B) |
| d) a charity   | <input type="checkbox"/>            | please complete section (B) |

- e) the proprietor of an educational establishment ☐ please complete section (B)
- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a

statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

|  |                              |   |                             |                                |            |
|--|------------------------------|---|-----------------------------|--------------------------------|------------|
| Mr <input checked="" type="checkbox"/>   | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/>   | Ms <input type="checkbox"/> | Other Title (for example, Rev) |            |
| <b>Surname</b><br>Jose   |                              |   | <b>First names</b><br>Jino  |                                |            |
| <b>Date of birth</b> [REDACTED]  |                              | I am 18 years old or over <input checked="" type="checkbox"/> Please tick yes |                             |                                |            |
| <b>Nationality</b> [REDACTED]  |                              |   |                             |                                |            |
| Current residential address if different from premises address   |                              | [REDACTED]  |                             |                                |            |
| Post town  | [REDACTED]                   |   |                             | Postcode                       | [REDACTED] |
| <b>Daytime contact telephone number</b>  |                              |   | [REDACTED]                  |                                |            |
| <b>E-mail address (optional)</b>   |                              |   |                             |                                |            |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information) |                              |   |                             |                                |            |
| [REDACTED]   |                              |   |                             |                                |            |



**SECOND INDIVIDUAL APPLICANT** (if applicable)

|   |                              |                               |  |                                |  |
|---|------------------------------|-------------------------------|--|--------------------------------|--|
| Mr <input type="checkbox"/>   | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/>  | Other Title (for example, Rev) |  |
| <b>Surname</b>  |                              |                               | <b>First names</b>   |                                |  |
| <b>Date of birth</b>  |                              |                               | I am 18 years old or over <input type="checkbox"/> Please tick yes |                                |  |
| <b>Nationality</b>  |                              |                               |  |                                |  |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information) |                              |                               |  |                                |  |
| Current residential address if different from premises address  |                              |                               |  |                                |  |
| Post town   |                              |                               |  | Postcode                       |  |
| <b>Daytime contact telephone number</b>   |                              |                               |  |                                |  |
| <b>E-mail address (optional)</b>  |                              |                               |  |                                |  |

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

|   |
|---|
| Name  |
| Address   |
| Registered number (where applicable)  |
| Description of applicant (for example, partnership, company, unincorporated association etc.) |

|                           |
|---------------------------|
| Telephone number (if any) |
| E-mail address (optional) |

### Part 3 Operating Schedule

When do you want the premises licence to start?

|    |    |      |
|----|----|------|
| DD | MM | YYYY |
| A  | S  | A P  |

If you wish the licence to be valid only for a limited period, when do you want it to end?

|    |    |      |
|----|----|------|
| DD | MM | YYYY |
|    |    |      |

Please give a general description of the premises (please read guidance note 1)

Retail convenient store

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

**Provision of late night refreshment** (if ticking yes, fill in box I)

☐

**Supply of alcohol** (if ticking yes, fill in box J)

☒

**In all cases complete boxes K, L and M**

# A

|   |       |        |   |          |                          |
|---|-------|--------|---|----------|--------------------------|
| <b>Plays</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b><br>(please read guidance note 3)  | Indoors  | <input type="checkbox"/> |
|   |       |        |   | Outdoors | <input type="checkbox"/> |
|   |       |        |   | Both     | <input type="checkbox"/> |
| Day   | Start | Finish |   |          |                          |
| Mon   |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)  |          |                          |
|   |       |        |   |          |                          |
| Tue   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Wed   |       |        | <b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)  |          |                          |
|   |       |        |   |          |                          |
| Thur  |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Fri   |       |        | <b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|   |       |        |   |          |                          |
| Sat   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Sun   |       |        |   |          |                          |
|   |       |        |   |          |                          |

## B

|   |       |        |   |          |                          |
|---|-------|--------|---|----------|--------------------------|
| <b>Films</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the exhibition of films take place indoors or outdoors or both – please tick</b><br>(please read guidance note 3)   | Indoors  | <input type="checkbox"/> |
|   |       |        |   | Outdoors | <input type="checkbox"/> |
|   |       |        |   | Both     | <input type="checkbox"/> |
| Day   | Start | Finish |   |          |                          |
| Mon   |       |        | <b>Please give further details here</b> (please read guidance note 4)   |          |                          |
|   |       |        |   |          |                          |
| Tue   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Wed   |       |        | <b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)  |          |                          |
|   |       |        |   |          |                          |
| Thur  |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Fri   |       |        | <b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |          |                          |
|   |       |        |   |          |                          |
| Sat   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Sun   |       |        |   |          |                          |
|   |       |        |   |          |                          |

# C

|  |       |        |   |
|--|-------|--------|---|
| <b>Indoor sporting events</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>Please give further details</u></b> (please read guidance note 4)   |
| Day  | Start | Finish |   |
| Mon  |       |        |   |
|  |       |        |   |
| Tue  |       |        | <b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)  |
|  |       |        |   |
| Wed  |       |        |   |
|  |       |        |   |
| Thur   |       |        | <b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |
|  |       |        |   |
| Fri  |       |        |   |
|  |       |        |   |
| Sat  |       |        |   |
|  |       |        |   |
| Sun  |       |        |   |
|  |       |        |   |

## D

|  |       |        |  |          |                          |
|--|-------|--------|--|----------|--------------------------|
| <b>Boxing or wrestling entertainments</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)  | Indoors  | <input type="checkbox"/> |
|  |       |        |  | Outdoors | <input type="checkbox"/> |
|  |       |        |  | Both     | <input type="checkbox"/> |
| Day  | Start | Finish |  |          |                          |
| Mon  |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)   |          |                          |
|  |       |        |  |          |                          |
| Tue  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Wed  |       |        | <b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)  |          |                          |
|  |       |        |  |          |                          |
| Thur   |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Fri  |       |        | <b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|  |       |        |  |          |                          |
| Sat  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Sun  |       |        |  |          |                          |
|  |       |        |  |          |                          |

# E

|  |       |        |  |          |                          |
|--|-------|--------|--|----------|--------------------------|
| <b>Live music</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b><br>(please read guidance note 3)   | Indoors  | <input type="checkbox"/> |
|  |       |        |  | Outdoors | <input type="checkbox"/> |
|  |       |        |  | Both     | <input type="checkbox"/> |
| Day  | Start | Finish |  |          |                          |
| Mon  |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)   |          |                          |
|  |       |        |  |          |                          |
| Tue  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Wed  |       |        | <b><u>State any seasonal variations for the performance of live music</u></b><br>(please read guidance note 5)   |          |                          |
|  |       |        |  |          |                          |
| Thur   |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Fri  |       |        | <b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|  |       |        |  |          |                          |
| Sat  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Sun  |       |        |  |          |                          |
|  |       |        |  |          |                          |



# F

|  |       |        |  |          |                          |
|--|-------|--------|--|----------|--------------------------|
| <b>Recorded music</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b><br>(please read guidance note 3)   | Indoors  | <input type="checkbox"/> |
|  |       |        |  | Outdoors | <input type="checkbox"/> |
|  |       |        |  | Both     | <input type="checkbox"/> |
| Day  | Start | Finish |  |          |                          |
| Mon  |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)   |          |                          |
|  |       |        |  |          |                          |
| Tue  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Wed  |       |        | <b><u>State any seasonal variations for the playing of recorded music</u></b><br>(please read guidance note 5)   |          |                          |
|  |       |        |  |          |                          |
| Thur   |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Fri  |       |        | <b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|  |       |        |  |          |                          |
| Sat  |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Sun  |       |        |  |          |                          |
|  |       |        |  |          |                          |

# G

|   |       |        |   |          |                          |
|---|-------|--------|---|----------|--------------------------|
| <b>Performances of dance</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b><br>(please read guidance note 3)   | Indoors  | <input type="checkbox"/> |
|   |       |        |   | Outdoors | <input type="checkbox"/> |
|   |       |        |   | Both     | <input type="checkbox"/> |
| Day   | Start | Finish |   |          |                          |
| Mon   |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)  |          |                          |
|   |       |        |   |          |                          |
| Tue   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Wed   |       |        | <b><u>State any seasonal variations for the performance of dance</u></b><br>(please read guidance note 5)   |          |                          |
|   |       |        |   |          |                          |
| Thur  |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Fri   |       |        | <b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|   |       |        |   |          |                          |
| Sat   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Sun   |       |        |   |          |                          |
|   |       |        |   |          |                          |

# H

|  |       |        |  |          |                          |
|--|-------|--------|--|----------|--------------------------|
| <b>Anything of a similar description to that falling within (e), (f) or (g)</b><br>Standard days and timings (please read guidance note 7) |       |        | Please give a description of the type of entertainment you will be providing   |          |                          |
| Day  | Start | Finish | <b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)   | Indoors  | <input type="checkbox"/> |
| Mon  |       |        |  | Outdoors | <input type="checkbox"/> |
|  |       |        |  | Both     | <input type="checkbox"/> |
| Tue  |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)   |          |                          |
|  |       |        |  |          |                          |
| Wed  |       |        |  |          |                          |
|  |       |        | <b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)  |          |                          |
| Thur   |       |        |  |          |                          |
|  |       |        |  |          |                          |
| Fri  |       |        | <b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|  |       |        |  |          |                          |
| Sat  |       |        |  |          |                          |
| Sun  |       |        |  |          |                          |
|  |       |        |  |          |                          |

# I

|  |       |        |   |          |                          |
|--|-------|--------|---|----------|--------------------------|
| <b>Late night refreshment</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  | Indoors  | <input type="checkbox"/> |
|  |       |        |   | Outdoors | <input type="checkbox"/> |
|  |       |        |   | Both     | <input type="checkbox"/> |
| Day  | Start | Finish |   |          |                          |
| Mon  |       |        | <b><u>Please give further details here</u></b> (please read guidance note 4)  |          |                          |
|  |       |        |   |          |                          |
| Tue  |       |        |   |          |                          |
|  |       |        |   |          |                          |
| Wed  |       |        | <b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)   |          |                          |
|  |       |        |   |          |                          |
| Thur   |       |        |   |          |                          |
|  |       |        |   |          |                          |
| Fri  |       |        | <b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|  |       |        |   |          |                          |
| Sat  |       |        |   |          |                          |
|  |       |        |   |          |                          |
| Sun  |       |        |   |          |                          |
|  |       |        |   |          |                          |

# J

|   |       |        |  |                  |                                     |   |  |  |
|---|-------|--------|--|------------------|-------------------------------------|---|--|--|
| <b>Supply of alcohol</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8) | On the premises  | <input type="checkbox"/>            |   |  |  |
|   |       |        |  | Off the premises | <input checked="" type="checkbox"/> |   |  |  |
|   |       |        |  | Both             | <input type="checkbox"/>            |   |  |  |
| Day   | Start | Finish | <b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)     |                  |                                     |   |  |  |
| Mon   | 08:00 | 22:00  |  |                  |                                     |   |  |  |
| Tue   | 08:00 | 22:00  |  |                  |                                     |   |  |  |
| Wed   | 08:00 | 22:00  |  |                  |                                     |   |  |  |
| Thur  | 08:00 | 22:00  |  |                  |                                     |   |  |  |
| Fri   | 08:00 | 22:00  |  |                  |                                     |   |  |  |
| Sat   | 08:00 | 22:00  |  |                  |                                     |   |  |  |
| Sun   | 08:00 | 22:00  |  |                  |                                     |   |  |  |
|   |       |        |  |                  |                                     | <b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |  |  |
|   |       |        |  |                  |                                     |   |  |  |
|   |       |        |  |                  |                                     |   |  |  |
|   |       |        |  |                  |                                     |   |  |  |

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):**

|  |            |
|--|------------|
| Name Jino Jose                                       |            |
| Date of birth [REDACTED]                             |            |
| Address<br><br>[REDACTED]<br>[REDACTED]              |            |
| Postcode   | [REDACTED] |
| Personal licence number (if known)<br>[REDACTED]     |            |
| Issuing licensing authority (if known)<br>[REDACTED] |            |

## K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

N/A

## L

|   |       |        |  |
|---|-------|--------|--|
| <b>Hours premises are open to the public</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>State any seasonal variations</u></b> (please read guidance note 5)  |
| Day   | Start | Finish | <b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6) |
| Mon   | 08:00 |        |  |
|   |       | 22:00  |  |
| Tue   | 08:00 |        |  |
|   |       | 22:00  |  |
| Wed   | 08:00 |        |  |
|   |       | 22:00  |  |
| Thur  | 08:00 |        |  |
|   |       | 22:00  |  |
| Fri   | 08:00 |        |  |
|   |       | 22:00  |  |
| Sat   | 08:00 |        |  |
|   |       | 22:00  |  |
| Sun   | 08:00 |        |  |
|   |       | 22:00  |  |

## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

All staff shall be suitably trained for their job function for the premises. The training shall be written into a program ongoing and under constant review and shall be made available to a relevant responsible authority when called upon. No member of staff should be permitted to sell alcohol until such time as they have successfully completed this training.

The training will cover the topics below:

- Sale of alcohol to persons under 18 (penalties)
- Age verification policies and acceptable forms of identification
- Proxy sales of alcohol to children
- Signs of drunkenness and intoxication
- Recording refusals
- The Licensing Objectives

**b) The prevention of crime and disorder**

A CCTV system shall be installed to cover all entry and exit points enabling frontal identification of every person entering in any light condition.

All recordings shall be stored for a minimum period of 31 days and shall be made available upon the request of Police or an authorised officer of the council throughout the preceding 31-day period.

A staff member from the premises who is conversant with the operation of the CCTV system, shall be on the premises at all times when the premises are open to the public.

This staff member must be able to show a Police or authorised council officer recent data or footage with the minimum of delay when requested.

CCTV shall be downloaded on request of the Police or authorised officer of the council.

Appropriate signage advising customers of CCTV being in operation, shall be prominently displayed in the premises.

A documented check of the CCTV shall be completed monthly to ensure all cameras remain operational and the 31 days storage for recordings is being maintained.

A premises daily register shall be kept at the premises. This register shall be maintained and kept for a rolling period of 12 months. The register shall record all incidents which may have occurred which are relevant to the supply of alcohol and the promotion of the licensing objectives. The register shall be readily available for inspection by an authorised person upon reasonable request.

All drinks promotions shall be risk-assessed to ensure the promotion is not irresponsible. Each risk assessment shall consider the nature of the premises, the nature of the promotion including the size and duration of any discount and the type of customer potentially attracted by the promotion.

Any person who appears to be intoxicated or who is behaving in a disorderly manner will not be allowed entry to the premises.

There shall be no self-service of spirits on the premises.

Alcohol will not be displayed near any entrance or exit.

The premises licence holder shall not sell super strength beer, lager or cider with an alcohol content of 6.5% ABV (alcohol by volume) or greater. This restriction shall not apply in respect of the specialist branded, premium priced, products - for example craft ales, local or micro-brewery specialist products, boxed gifts or national celebratory/commemorative beer, lager or cider with an alcohol content of 6.5% ABV or greater.

**c) Public safety**

All exit routes and public areas shall be kept unobstructed, shall have non-slippery and even surfaces, shall be free of trip hazards and shall be clearly signed.

All exit doors shall be available and easily openable without the use of a key, card, code or similar means.

Regular checks and maintenance shall be carried out on all equipment, electrical installations, emergency lighting and fire alarms and equipment to ensure their continued safe operation.

A written record of these checks shall be kept and made available to an authorised officer of the licensing authority.

The premises licence holder shall ensure that a suitable fire risk assessment and emergency plan is in place at all times.

An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.

**d) The prevention of public nuisance**

Signage shall be prominently displayed in the premises requesting that customers take home any alcohol they have purchased to consume it rather than consume it in the street.

Arrangements shall be put in place to ensure that waste collection contractors do not collect refuse between 19:00 and 07:00.

Signs requesting patrons to use external areas quietly and to leave the premises quietly shall be placed at all exits.

Noise and disturbance from the premises or users of the premises must not negatively impact on the nearest noise sensitive properties.

No accumulation of combustible rubbish, dirt, surplus material or stored goods shall be permitted to remain in any part of the premises except in an appropriate place and of such quantities so as not to cause a nuisance, obstruction or other safety hazard.

**e) The protection of children from harm**



The Licensee to adopt a "Challenge 25" policy where all customers who appear to be under the age of 25 and attempt to purchase alcohol or other age-restricted products are asked for proof of their age. The Licensee to prominently display notices advising customers of the "Challenge 25" policy. The following proofs of age are the only ones to be accepted:

- Proof of age cards bearing the "Pass" hologram symbol
- UK Photo Driving licence
- Passport
- A Military ID Card

Notices advertising that the premises operates a "Challenge 25" scheme shall be displayed in a clear and prominent position at the premises entrance.

All occasions when persons have been refused service shall be recorded in the premises daily register.

The register will contain details of time and date, description of the attempting purchaser, description of the age restricted products they attempted to purchase, reason why the sale was refused and the name/signature of the salesperson refusing the sale.

Refusals log: An electronic or written refusals log will be maintained at the premises with a record of all refusals of admission or service, including the sale of alcohol. The refusals log will include the basis of a refusal; the person making the decision to refuse; the date and time of refusal. The refusals log will be kept for at least 12 months. The Refusals book to be examined on a regular basis by the DPS and date and time of each examination to be endorsed in the book. The Refusals Book will be made available on request to a Licensing Officer, Trading Standards or the Police.

Documented delegation of authorisations to sell alcohol shall be maintained at the premises and shall be available on request by an authorised officer of the Licensing Authority or a constable.

A prominent clear notice shall be displayed at the point of entry to the premises advising customers that they may be asked to produce evidence of their age if seeking to purchase alcohol.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☒

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

|                    |   |
|--------------------|---|
| <b>Declaration</b> | <ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul> |
| Signature          | <i>Stephen Bartlett</i>   |
| Date               | 03/03/2025  |
| Capacity           | Duly Authorised Agent   |

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

|           |  |
|-----------|--|
| Signature |  |
|-----------|--|

|          |  |
|----------|--|
| Date     |  |
| Capacity |  |

|   |                 |          |                 |
|---|-----------------|----------|-----------------|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) |                 |          |                 |
| Innpacked Ltd<br>Suite F8<br>10 Whittle Road<br>Ferndown Industrial Estate  |                 |          |                 |
| Post town   | <b>Wimborne</b> | Postcode | <b>BH21 7RU</b> |
| Telephone number (if any)   | [REDACTED]      |          |                 |
| [REDACTED]  |                 |          |                 |
| [REDACTED]  |                 |          |                 |

### Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.

- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
  - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- **Dance:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- **Cross activity exemptions:** no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and

- any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies

having the right of abode in the UK [please see note below about which sections of the passport to copy].

- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.

- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;

- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

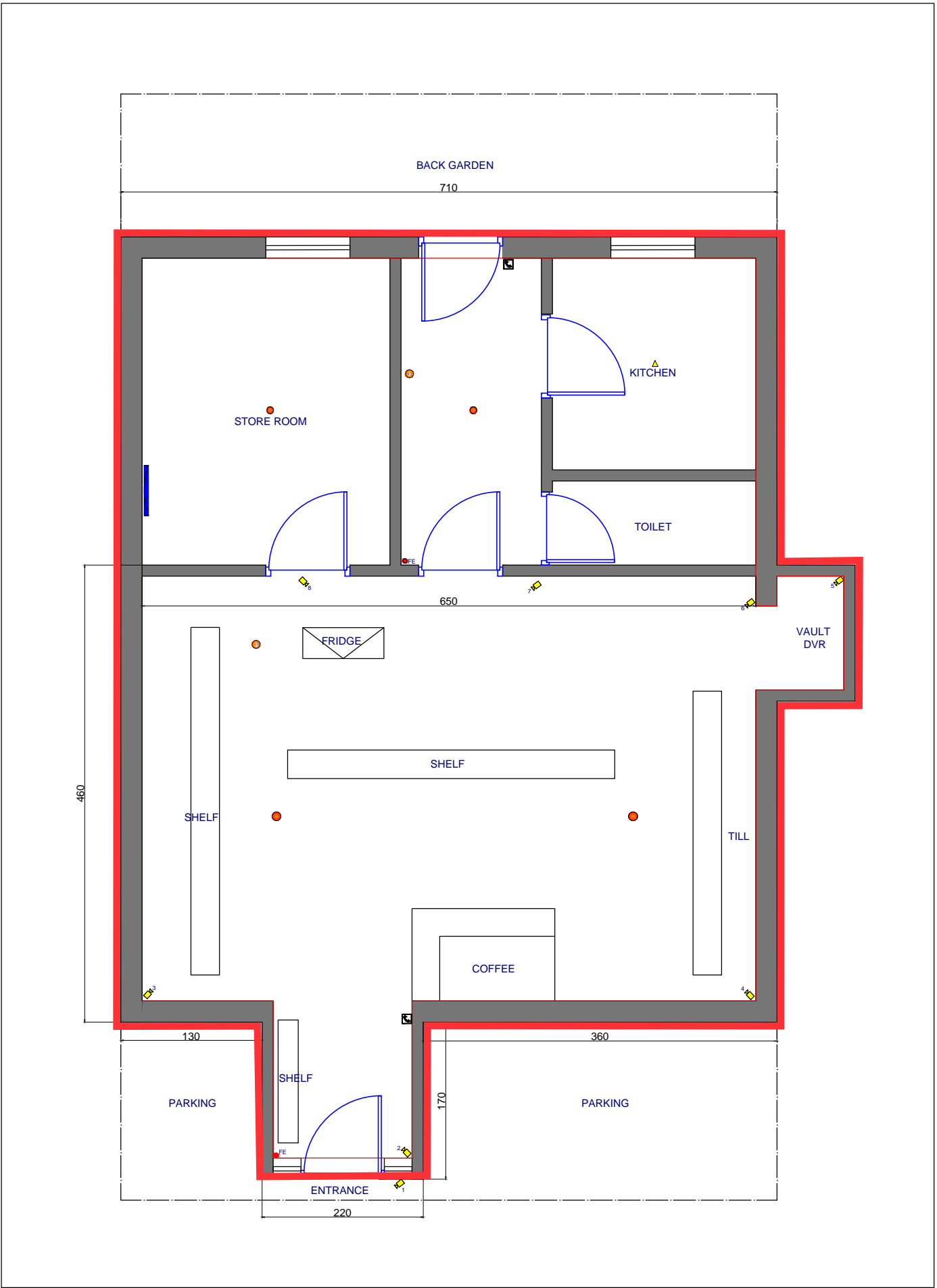
As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.





CCTV CAMERA

INDOOR SHOP AREA

OUTDOOR AREA

FIRE EXTINGUISHER

CALL POINT

HEAT

SMOKE

PANEL

FIRE

Licensable Area

Pendre Stores  
24 Pendre  
Bridgend  
CF31 1PE

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**Subject:** FW: Pendre post office drinks licence

**Sensitivity:** Normal

---

**From:** [REDACTED]

**Sent:** 11 March 2025 12:00

**To:** licensing <licensing@bridgend.gov.uk>

**Subject:** Pendre post office drinks licence

**Rhybudd:** E-bost allanol yw hwn - sy wedi dod o sefydliad/unigolyn y tu allan i'r Cyngor. Byddwch yn wliadwrus wrth glicio ar ddolenni neu agor atodiadau.

**Caution:** This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments.

I am writing to oppose this application as I live right opposite the post office and a carer for a disabled person , a late night opening and selling alcohol is not good for this street we have trouble parking and with staff and visitors parking in our street it's bad enough now without a late night shop opening and selling alcohol will result in late night drinking and antisocial behaviour, When the shop was a post office it was open 9 till 5 and that caused congestion in the street , opening late and alcohol is not going to be beneficial this is why I oppose the late opening and definitely no selling of alcohol. [REDACTED]

**Subject:** FW: Application for the grant of a premises licence - Pendre Stores  
**Sensitivity:** Normal

---

**From:** [REDACTED]  
**Sent:** 04 April 2025 15:41  
**To:** licensing <licensing@bridgend.gov.uk>  
**Subject:** Re: Application for the grant of a premises licence - Pendre Stores

**Rhybudd:** E-bost allanol yw hwn - sy wedi dod o sefydliad/unigolyn y tu allan i'r Cyngor. Byddwch yn wylidwrs wrth glicio ar ddolenni neu agor atodiadau.  
**Caution:** This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments.

Hi thank you for your email , I do not want alcohol to be sold in the pendre stores as it will cause disruption and anti social behaviour, the shop is not a serving post office and as for opening and selling alcohol from 8am to 7pm is not beneficial to us living in the street where the shop is situated, we already have people sitting on a bench in our street drinking from all hours as they come from the hospital, and surrounding areas there are people with mental health issues and alcohol issues surly it is not a good idea to put it on their door step , I still object as the gentleman in the shop has told me personally that he is shutting at 7 , and now that has been extended to 10pm , no sorry I still object to the selling of alcohol and late opening, we have put up with a lot of issues with criminal damage and attempted burglaries so selling alcohol will add to these concerns, im sorry my objection still stands , I wish the gentleman all the luck with running the shop but not the selling of alcohol.thankyou

On 4 Apr 2025 14:39, licensing <[licensing@bridgend.gov.uk](mailto:licensing@bridgend.gov.uk)> wrote:

Good afternoon

You recently objected to an application for the grant of a premises licence to allow Pendre Stores to sell alcohol between 0800 to 2200 hours Monday to Sunday.

The applicant has had sight of the objections received and is now offering to reduce the hours for the sale of alcohol to 0800 to 1900 hours each day. The applicant wishes to keep the closing time as 2200 hours to keep the post office open if he wanted to.

I shall be grateful if you will consider this amendment to the application and let me know as soon as possible whether your concerns have been satisfied and you wish to withdraw your objection. Please note that the Licensing committee cannot consider parking alone as an issue and any concerns must relate to the sale of alcohol on the licensing objectives which were sent in our earlier email.

Kind regards

Yvonne



**Subject:** FW: Pendre post office

**Sensitivity:** Normal

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-----Original Message-----

From:

Sent: 11 March 2025 12:26

To: licensing <licensing@bridgend.gov.uk>

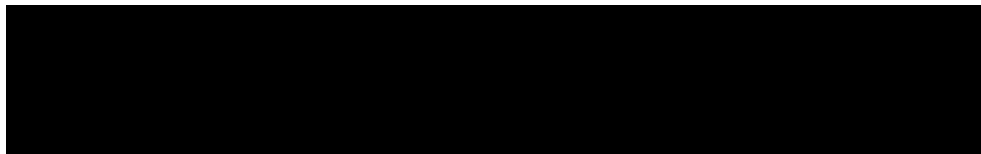
Subject: Pendre post office

Rhybudd: E-bost allanol yw hwn - sy wedi dod o sefydliad/unigolyn y tu allan i'r Cyngor. Byddwch yn wylidwrs wrth glicio ar ddolenni neu agor atodiadau.

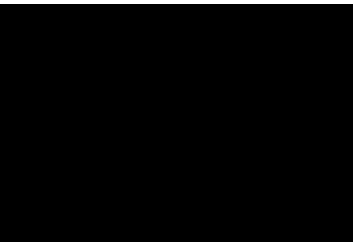
Caution: This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments.

I am writing this email to raise my concern of the proposal of an alcohol licence in my neighbourhood, I strongly am against this idea and will not be supporting a shop that sells alcohol. As a close, well respected community we already have to deal with the rise in thefts, anti social behaviour, burglaries, vandalism in our area we simply don't need the trouble that comes with buying alcohol in our area giving people the perfect opportunity to then go and drink this alcohol in the nearby fields and surrounding areas causing distress and concern for our community. Being open until 10 will already be a massive hindrance on our street as I'm sure the noise levels around here will dramatically increase, we don't need alcohol to add to this equation. I feel great anxiety and stress knowing there is a proposal in place for this, if it gets approved I'm sure these stress levels will be made greater Kind regards Sent from my iPhone

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**Subject:** FW: Pendre Stores - licensing application  
**Sensitivity:** Normal



-----Original Message-----

From: [Redacted]  
Sent: 11 March 2025 18:45  
To: licensing <licensing@bridgend.gov.uk>  
Subject: Pendre Stores - licensing application

Rhybudd: E-bost allanol yw hwn - sy wedi dod o sefydliad/unigolyn y tu allan i'r Cyngor. Byddwch yn wylidwrus wrth glicio ar ddolenni neu agor atodiadau.  
Caution: This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments.

Hello,

I would like to object to the licensing application for Pendre stores, 24 Pendre, CF31 1PE.

The business operating from this address has always been predominantly a Post Office with newsagents. In recent years it has expanded its provision to include basic household items.

The change in nature of the business to becoming an off licence is concerning. Operating up to 10pm will change the character of this residential street, as the shop has always closed at 6pm previously.

The increase in traffic, noise and potential for anti social behaviour associated with the selling of alcohol could have a significant impact on the ability of immediate neighbours to continue to enjoy living here.

It is also disappointing that residents have not received direct communication from the council about this application.

I would urge you to reject this application.

Thank you



Sent from my iPhone



**From:** [Redacted]  
**Sent:** 07 April 2025 10:46  
**To:** licensing <licensing@bridgend.gov.uk>  
**Subject:** Re: Application for the grant of a premises licence - Pendre Stores.

**Rhybudd:** E-bost allanol yw hwn - sy wedi dod o sefydliad/unigolyn y tu allan i'r Cyngor. Byddwch yn wyladwrs wrth glicio ar ddolenni neu agor atodiadau.  
**Caution:** This is an external email and did not originate from within the Council. Please take care when clicking links or opening attachments.

Dear Yvonne,  
  
Thank you for your email.

The established business at 24 Pendre has always been primarily a Post Office with newsagents. Alcohol has never been sold from the premises. Whilst I acknowledge that the new business owner has suggested reducing the hours for sale of alcohol, I do not feel that having an off licence in this street is at all appropriate.

My objection to the granting of this licence therefore still stands. And I will outline here how I feel that granting this licence will contravene the four objectives as set out in the Licensing Act of 2003.

**The prevention of crime and disorder**

The sale of alcohol at these premises has the potential to attract a wider clientele to street which has historically been residential only after 6pm. Parking and access in street when the post office was trading at its best was always difficult and there was often confrontation between residents and patrons of the post office. These incidences escalated to a point which led to the police installing CCTV to monitor incidents in the street. Most residents tolerated this behaviour as they knew that after 6pm when the post office closed the street would always revert to being residential only. The proposed extended hours along with sale of alcohol means that residents will be faced with parking, noise issues and disorderly behaviour from patrons of the shop.

**Public safety AND the Prevention of Public Nuisance**

Pendre, once off the main Coity Road, is poorly lit. The increase in traffic will present a danger to residents. In the past we have witnessed cars driving along pavements which led to the installation of boulders at cost to residents, which have now been removed by the council as they were damaging cars which were mounting the pavements. When residents have requested installation of bollards to protect pedestrians, this has been rejected by the council.

As has been witnessed by residents at the two off-licences which are less than a ten-minute walk away at 77 Coity Road to the south and Garfield Avenue to the north, the sale of alcohol attracts a certain demographic to congregate in nearby areas. There are significant concerns that should this licence be granted, it will lead to increased Anti-Social Behaviour in the area, especially in the areas leading from the premises in question, through the poorly lit footpath to the playing fields at Great Western Avenue. My family members already feel unsafe walking this route after dark. This will only worsen should this shop be granted a licence to sell alcohol. There is a history of antisocial behaviour on the playing fields at Great Western Avenue, and these are continuing even this week with the fire service in attendance nightly. I feel that issuing an alcohol licence to this business will only attract further nuisance behaviour.

**The Protection of Children from Harm**

Whilst I am not implying that the applicant would knowingly sell alcohol to those under the legal age, it must be considered that adding another off-licence to this area will increase the availability of alcohol to children. On my visit to Great Western Avenue playing fields yesterday, the bins were overflowing with beer cans and cheap vodka bottles. Unsupervised underage persons are already drinking in this area at night. Giving greater potential access to the sale of alcohol will not reduce this problem, it will only exacerbate it.

Residents have missed the post office facility and welcome the new owner's enthusiasm to develop their business. I will support his business and the return of the Post Office, however, I strongly object to the granting of a licence to sell alcohol from the premises for the reasons listed above and how these issues will impact our ability to continue to enjoy living here.

Yours sincerely,

[Redacted Signature]

On 4 Apr 2025, at 14:35, licensing <[licensing@bridgend.gov.uk](mailto:licensing@bridgend.gov.uk)> wrote:

[Redacted]  
Good afternoon

You recently objected to an application for the grant of a premises licence to allow Pendre Stores to sell alcohol between 0800 to 2200 hours Monday to Sunday.

The applicant has had sight of the objections received and is now offering to reduce the hours for the sale of alcohol to 0800 to 1900 hours each day. The applicant wishes to keep the closing time as 2200 hours to keep the post office open if he wanted to.

I shall be grateful if you will consider this amendment to the application and let me know as soon as possible whether your concerns have been satisfied and you wish to withdraw your objection.

Kind regards  
  
Yvonne