

Children with Disabilities – Project Plan for CWD Programme

Description	Type	When	Status
Short Breaks			
<i>Cabinet approval to consult with staff & stakeholders to <u>inform the options for respite services in moving forward</u></i>	<i>Approval to consult to inform options</i>	<i>July 2015</i>	<i>Cabinet approved</i>
Team meeting with staff at Bakers Way, notifying of work being undertaken and potential implications and likely timescales (July Cabinet report)	Informal staff consultation	24 September 2015	Completed
Consultation with families/carers of service users to help inform options – “what kind of respite service do you feel would meet your needs?”	Family consultation	4 November 2015	Completed
Consultation with Bakers Way and DCT staff to help inform options – “what kind of respite service do you feel are needed in moving forward?”	Staff consultation	4 November 2015	Completed
Online consultation with families of all DCT service users to help inform options – “what kind of respite service do you feel would meet your needs?”	DCT family consultation	11 Jan – 29 Jan	Completed
Face-to-face tailored consultation with children and young people at Bakers Way and Heronsbridge School	Child/young person consultation	Jan/Feb 2016	Completed
Mutual Ventures (4 days pro bono work) to help inform the Options Appraisal and proposed new model(s) – findings report early May	Help inform short and long-term options	April-May 2016	Completed
CWD Programme Board approve FINAL Options Appraisal and proposed new model to be consulted upon	Finalise options appraisal & recommendation	June 2016	Completed
Online public consultation in respect of the <u>proposed new model</u> for Short Breaks (6 weeks minimum)	Public consultation on proposed model	June/July 2016	Completed
Early engagement and consultation with Trade Unions in respect of the <u>proposed new model</u> for Short Breaks – likely impact on staff	Consultation with Trade Unions	July 2016	Completed
OVSC report – OVSC scrutinise options appraisal and proposed new model for respite services, as part of formal consultation (papers by 16 th June)	OVSC report – scrutinise proposed new model	July 2016	Completed
<i>Cabinet approval of the <u>recommendation for respite services, and approval to commence formal staff consultation with staff at Bakers Way</u></i>	<i>Approval of new model/ formal staff consultation</i>	<i>October 2016</i>	<i>Completed</i>

Formal staff consultation with staff at Bakers Way re agreed new model for Short Breaks – 1 month consultation plus up to 3 months’ notice for changes	Formal staff consultation	TBC	Completed
52-week Residential Services			
<i>Cabinet approval to consult with staff & stakeholders to <u>inform the options</u> for 52-week residential services in moving forward</i>	<i>Approval to consult to inform options</i>	<i>July 2015</i>	<i>Cabinet approved</i>
Approval from Governing Body to proceed with 52-week provision and to undertake required works at the school	Board of Governors approval	November 2015	Board of Governors meeting 11 November
Submit Capital Bid to undertake the refurbishment works required at Heronsbridge School to facilitate 52-week residential provision	Capital Bid	November 2015	Completed
OVSC report – OVSC scrutinise options appraisal and proposed new model for 52-week residential provision, as part of formal consultation	OVSC report – scrutinise proposed new model	July 2016	Completed
Establish 52-week provision Project Board to carry this piece of work forward	Establish Project Board	July 2016	Completed
<i>Cabinet approval of the recommendation for 52-week residential services, and <u>approval to commence new service</u></i>	<i>Approval of new model</i>	October 2016	Completed
Commence implementation plan			In progress