



# WBSAB



*WESTERN BAY SAFEGUARDING BOARDS*

*JOINT ANNUAL PLAN*

*2018 - 2019*

## **Introduction**

On 6th April 2016 the Social Services and Wellbeing Act 2014 will become law and with it Section 134 – 141 (Part 7) of the SSWA 2014 replaces the requirements for Local Safeguarding Children Boards referenced above with new provisions for Safeguarding Boards. The Safeguarding Board (General) (Wales) Regulations 2015 make provisions for the requirements of Safeguarding Boards including the production of an annual business plan. This Business Plan has been developed for both the Western Bay Safeguarding Adults Board and Western Bay Safeguarding Children Board in accordance with the Safeguarding Board (Wales) Regulations 2015.

*What is Safeguarding and what does it mean? What is the responsibility of the Board?*

## **Safeguarding Board Objectives**

The objectives of a Safeguarding Children Board are:

- a) To protect within its area who are experiencing, or at risk of abuse, neglect or other kinds of harm, and
- b) To prevent children within its area from becoming at risk of abuse, neglect or other kinds of harm.

The objectives of a Safeguarding Adults Board are:

- a. To protect adults within its area who –
  - i. Have needs for care and support (whether or not a local authority is meeting any of those needs), and
  - ii. Are experiencing, or at risk of, abuse or neglect, and
- b. To prevent those adults within its area mentioned above from becoming at risk of abuse or neglect.

There is one set of regulations for the functions and procedures of both Safeguarding Adults Boards and Safeguarding Children Boards in line with Welsh Government's commitment to improving safeguarding arrangements for everyone. This annual plan has been developed in the provides a framework for those improvements and focusses on the strategic priorities set by the Boards.

## Core Business

The Boards recognise its functions under Section 139 of the Safeguarding Board Regulations within the Social Services and Wellbeing (Wales) Act 2014 as its core business. Core Business/core functions underpin the effectiveness of a Safeguarding Board and so they are written into each Boards' the Terms of Reference and its management groups and includes the responsibility to make enquiries into organisations and other partnerships in relation to their safeguarding responsibilities. Membership and structures are regularly reviewed and updated within the Safeguarding Board arrangements and work plans for each management group are aligned with this business plan and include core business functions, actions to achieve and success measures to enable us to monitor effectiveness. The management groups' work plans will also include mechanisms on how they will engage and include people who may be affected by their work into the work they are required to do. These plans are regularly reviewed and amended throughout the year and status reports are provided to the Boards on progress.

## Members of the Safeguarding Boards

Membership of the Safeguarding Boards is compliant with Chapter two of the Guidance under Part 7 section 139(3) of the Social Services and Wellbeing (Wales) Act 2014. For Western Bay Safeguarding Adults Board the membership and their area of responsibility is set out below:

Organisation	Post	Area of Responsibility	Name
Bridgend County Borough Council	Corporate Director for Social Services & Wellbeing	Chair of WBSAB & Local Authority representative for Bridgend CBC	Susan Cooper
Neath Port Talbot Borough Council	Director of Social Services, Health & Housing	Local Authority representative for Neath Port Talbot CBC	Andrew Jarrett
City & Council of Swansea	Chief Social Services Officer	Local Authority representative for City & Council of Swansea	David Howes
City & Council of Swansea	Head of Adult Services Swansea Council	Adults Services representative & Policy Procedure Practice Management Group representative	Alex Williams
Bridgend County Borough Council	Head of Adult Services Bridgend CBC	Adults Services Bridgend Representative	Jackie Davies

ABMU Health Board	Corporate Lead for Safeguarding & Head/Deputy of Safeguarding Children	Vice Chair & Head of Safeguarding ABMUHB	Cathy Dowling
Public Health Wales	Designated Doctor in Public Health Wales	Public Health Wales representation	Dr Lorna Price
South Wales Police	Superintendent	South Wales Police Public Protection	Claire Evans
Wales Probation Trust NPS	Assistant Chief Executive Head of Swansea, Neath Port Talbot and Bridgend	NPS representative	Eirian Evans
Wales Probation Trust CRC	Probation Service representative	Wales CRC representative	David Bebb
ABMU Health Board Mental Health	Mental Capacity Act and Deprivation of Liberty Safeguards	Representative for IMCA Service	Karen Williams
Swansea Council for Voluntary Services	Support Services Team Leader	Representative for SCVS	Danielle Lock
NPTCBC, BCBC, Swansea Council	Domestic Abuse Co-ordinator	Domestic Abuse Representative	Bethan Lindsay-Gaylard
Secured Estate	Director/ Governor	Parc Prison/ HMP Swansea Secure Estate representative	Lisette Saunders/ Graham Barrett
Care Home Providers	Home Managers/RI's/ Providers/Directors etc	Third Sector representation	Diane Purnell Jaqueline Orrells Chris Rees Christian Heinrich & Inti Zirga

South Wales Police	Independent Protecting Vulnerable Person Manager	Practice Review Management Group representative	Sue Hurley
NPT County Borough Council	Learning, Training & Development Manager	Joint Strategic Training Group representative	Lynne Doyle
Bridgend County Borough Council	Service Manager Safeguarding	Quality & Performance Monitoring Management Group representative	Terri Warrilow

**For Western Bay Safeguarding Children Board the membership and their area of responsibility is set out below:**

<b>Organisation</b>	<b>Post</b>	<b>Area of Responsibility</b>	<b>Name</b>
NPTCBC	Director of Social Services Health & Housing	Chair & Local authority representative	Andrew Jarrett
South Wales Police (Western BCU)	Superintendent	South Wales Police representative/Vice Chair	Simon Belcher
South Wales Police (Central BCU)	Superintendent	South Wales Police representative	Claire Evans
National Probation Service	Assistant Chief Executive	Probation Service representative	Eirian Evans
Safeguarding Services Public Health Wales	Designated Nurse Child Protection and Looked After Children	Public Health Wales representative	Daphne Rose
NSPCC	Services Manager	Voluntary sector representative	Karen Minton
Barnardo's	Strategic Manager	Voluntary sector representative	Sarah Bowen
CVS	CCoS CVS	Local Voluntary Sector representative across WB	Clare Hopkins

Western Bay Youth Justice and Early Intervention Service	Youth Offending Services Manager	Western Bay Youth Offending services and Quality & Performance Management Group representative	Caroline Dyer
Prison Service	Head of YOI	HMP Parc	Jason Evans
Hillside Secure Unit	Manager	Hillside Secure Centre	Alison Davies
Bridgend Local Authority	Director of Social Services & Lead Director for CYP	Local Authority representative Bridgend CBC	Susan Cooper
Bridgend County Borough Council	Head of Children's Services	Children's Services Representative Bridgend CBC	Laura Kinsey
NPT County Borough Council	Lead Director Children & Young People	Local Authority representative NPTCBC	Aled Evans
NPT County Borough Council	Head of Children and Young People Services	Children's Services Representative NPTCBC	Keri Warren
City & County of Swansea	Chief Officer Social Services	Local Authority representative Swansea Council	Dave Howes
City & County of Swansea	Chief Officer Education	Local Authority representative Swansea Council	Nick Williams / Kathryn Thomas
City & County of Swansea	Head of Child and Family Services	Children's Services representative Swansea Council	Julie Thomas
ABMUHB	Assistant Nurse Director	ABMU Health Board representative	Cathy Dowling
ABMUHB	Assistant Medical Director Primary Care	Health Board Representative – Primary Care	Dr Matt Stevens
Public Health Wales National Rep.	Named Professional Safeguarding Children	PHW representative	Ian Smith
Swansea Domestic Abuse Forum	Domestic Abuse Coordinator	Domestic Abuse Forum: Swansea, NPT and Bridgend representative	Ali Morris

ABMUHB	Lead Nurse Safeguarding Children	Policy, Procedure and Practice Management Group representative	Virginia Hewitt
South Wales Police	Independent Protecting Vulnerable Person Manager	Practice Review Management Group representative	Sue Hurley
NPT County Borough Council	Learning, Training & Development Manager	Joint Strategic Training Group representative	Lynne Doyle

## Safeguarding Priority Outcomes 2018/19

Safeguarding Priority 1. SAFEGUARDING PEOPLE FROM EXPLOITATION					
Strategic Outcome: THE WBSBs ARE RESPONDING APPROPRIATELY AND EFFECTIVELY TO THE IMPACTS OF EXPLOITATION					
Priority Objectives:					
<p><b>1.1 Safeguarding is a priority consideration within the parameters of Human Trafficking and Modern Slavery.</b></p> <p><b>1.2 People across the region are aware of the risks identified within County Lines (incl. Cuckooing) and are safeguarded from all aspects of criminal exploitation.</b></p> <p><b>1.3 All Children and young people who are subject to or at risk of Child Sexual Exploitation are identified and safeguarded effectively, consistently and at the earliest opportunity</b></p>					
Priority Objectives	Where are we now?	What improvements are needed to fulfil objectives?	Lead Safeguarding Board	Management Group lead:	By When
<b>1.1 Safeguarding is a priority consideration within the parameters of Human Trafficking and Modern Slavery.</b>	There are tentative links between WBSBs and the Western Bay Anti Human Trafficking Forum. Most First Responders are now aware of their role in the NRM process	Understand the wider impacts and issues the Modern Slavery Act has on Safeguarding.	WBSAB/WBSCB	-	May 2018
		Build data collection and analysis of NRM and MARAC information into Performance Frameworks	WBSAB/WBSCB	Quality & Performance Management Groups	September 2018
		Undertake Audit Safeguarding processes linked to NRM and MARAC information	WBSAB/WBSCB	Quality & Performance Management Grops	January 2019
<b>1.2 People across the region are aware of the risks identified within County Lines (incl. Cuckooing) and are safeguarded from all aspects of criminal exploitation.</b>	Increasing professional awareness resulting in improved recognition; A police poster campaign in	Promote training for staff enabling them to identify indicators of exploitation	WBSAB/WBSCB	Strategic Training Management Group	June 2018
		Develop a public awareness campaign to raise awareness of County lines, criminal		Communication & Engagement Group	September 2018



	hospitals and council buildings is raising public awareness	<p>exploitation, the use of vulnerable people in targeted drug running</p> <p>Develop practice guidance to underpin WG's Handling Individual Cases which identifies pathways (eg Radicalisation, prevent, Chanel) to safeguarding people in specific exploitative situations</p> <p>Include in practice guidance how transition to adulthood is managed for children who are identified as suffering exploitation.</p>	<p>WBSAB</p> <p>WBSAB/WBSCB</p>	<p>Policy Procedure &amp; Practice Management Group</p> <p>Policy Procedure &amp; Practice Management Group</p>	<p>December 2018</p> <p>January 2019</p>
<b>All Children and young people who are subject to or at risk of Child Sexual Exploitation are identified and safeguarded effectively, consistently and at the earliest opportunity</b>	Regular data is collected and analysed for WBSCB. A CSE mispers group meets regularly and makes links with local MASE groups.	Work with Welsh Government in the development of revised guidance for safeguarding children at risk of CSE	WBSCB	Policy Procedure & Practice Management Group	June 2018
		Establish links with specialist providers to capture the experiences from children and young people affected by CSE	WBSCB	Communications and Engagement Group	Sept 2018
		Review the impact of Barnardo's Gwella Project	WBSCB	Policy Procedure Practice Management Group (CSE/MISPERS sub group)	March 2019

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<b>Safeguarding Priority 2. Safeguarding People in Care Settings</b>					
<b>Strategic Outcome: EFFECTIVE QUALITY MONITORING AND ASSURANCE IS IN PLACE TO SAFEGUARD PEOPLE IN CARE SETTINGS</b>					
<b>Priority Objective:</b>					
2.1 All adult's & Children's residential and nursing care homes in the region are compliant with the Regulation and Inspection Act and strive to meet the highest safeguarding standards required to safeguard people's wellbeing					
2.2 There is a consistent approach to commissioning and monitoring arrangements throughout Children's and Adults' residential care settings					
2.3 All contracting and commissioning arrangements include safeguarding standards as a routine requirement					
<b>Priority Objectives</b>	<b>Where are we now?</b>	<b>What improvements are needed to fulfil objectives?</b>	<b>Lead Safeguarding Board</b>	<b>Management Group lead:</b>	<b>By When</b>
2.1 All adult's & Children's residential and nursing care homes in the region are compliant with the Regulation and Inspection Act and strive to meet the highest safeguarding standards required to safeguard people's wellbeing	The regulation and inspection Act comes into force on 2 <sup>nd</sup> April 2018	Work with Care Inspectorate Wales to understand the level of Care provision available across the region.	WBSAB	-	May 2018
	The WBSBs have not had direct oversight of the numbers of care settings across the region.	Work with the Western Bay Care Homes Sub Group to have oversight on the implementation of actions following the Older People's Commissioner's report – A Place Called Home	WBSAB	Quality & Performance Monitoring Management Group	Ongoing
		Have oversight of the Memorandum of Understanding between SWP (Western BCU) and local care	WBSAB	Quality & Performance Monitoring Management Group	Ongoing

		homes to quality assure its effectiveness  Undertake an audit/engagement exercise to audit Wellbeing in Care Settings	WBSAB/WBSCB	Quality & Performance Monitoring Management Groups	January 2019
<b>2.2 There is a consistent approach to commissioning and monitoring arrangements throughout Children's and Adults' residential care settings</b>		Undertake Mapping exercise of the quality monitoring processes across Adults' & Children's' residential Care settings	WBSAB/WBSCB	Q&PMMGs	June 2018
		Identify areas for unification of process in quality monitoring	WBSAB/WBSCB	PPPMGs	June 2018
		Develop a unified process for quality monitoring and Safeguarding Board oversight			December 2018
<b>2.3 All contracting and commissioning arrangements include safeguarding standards as a routine requirement</b>		Develop and Promote WBSBs as a Brand	WBSAB/WBSCB	STMG/Communication and Engagement Group	June 2018
		Develop Practice Guidance for Embedding Safeguarding into Contracting and Commissioning Arrangements	WBSAB	Policy Procedure & Practice Management Group	September 2018
			WBSAB		March 2019

		Develop an implementation plan for new and renewed contracts for audit purposes		Quality & Performance Monitoring Management Group	
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### Expenditure:

The Western Bay Safeguarding Boards have held a shared budget for several years and have successfully managed their expenditure without any additional contributions required to support the inclusion of Western Bay Safeguarding Adults Board expenditure. There are two main reasons for this. One is based on the largest expenditure being staff. The Business Management Unit consists of 1 Manager, 2 x Business Coordinators and 1 x administrator. This resource has been effective in managing and coordinating all arrangements for the Safeguarding Boards and its management groups. The other has been the year on year savings from projected CPR/APR expenditure. Pooling a resource of independent reviewers across the region has allowed the Boards to significantly save on expenditure used for commissioning external review writers.

### Projected Budget for 2018/19 Is as follows:

Item	Type	Allocated budget
Staff	1 x Board Manager, 2 x Coordinators 1 x Administrator	£142,990
Conferences/Awareness raising	1 x annual conference, 6 x multi agency learning events	£15,000
Practice Reviews	APRs x 7 @ £750 CPRs x 7 @ £750	£10,500
Training	Various	£10000
Admin	Travel, subsistence, mobiles, printing	£5000

	<b>TOTAL:</b>	<b>£183,490</b>
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### **Collaboration:**

The role of collaboration and participation for Safeguarding Boards is twofold. The SSWBA part 7 volume 1 outlines the expectation of Safeguarding Boards to provide children and adults who are, or maybe affected by the exercises of a Safeguarding Board the opportunity to participate in its work function. In addition to this the Safeguarding Boards also have an assurance role in ensuring its' partner agencies are engaging with people and the voice of the adult at risk or child is heard across safeguarding practice. This will inevitably look different in different agencies and so the Boards have a role in continuous audit and review in this area. Additionally the Boards, as part of its' Core Business should ensure that each Management Group work plan includes how they can include the voice of the people their work is likely to affect.

The Western Bay Safeguarding Boards acknowledge the links between these local, regional and national partnerships and the safeguarding themes that run through them. In particular Western Bay Safeguarding Boards will ensure close links are made with each Community Safety Partnership across the region with a strategic focus on Domestic Abuse and the local VAWDASV (Violence Against Women Domestic Abuse and Sexual Violence) strategies. In previous years, the Safeguarding Boards have considered Domestic Abuse as a safeguarding priority and although the topic is not included within this annual plan the Boards are keen to ensure communications between the partnerships are maintained and that safeguarding people at risk of or suffering domestic abuse remains key in the delivery of the strategy.

The Boards must also build relationships and work closely with the other partnerships locally, regionally and nationally to ensure Safeguarding is on everyone's agenda. These include, Public Service Boards, Anti Human Trafficking Groups, Other Safeguarding Boards, National Independent Safeguarding Board and Welsh Government.