

**BRIDGEND COUNTY BOROUGH COUNCIL**  
**REPORT OF THE CLERK & TECHNICAL OFFICER**  
**COYCHURCH CREMATORIUM JOINT COMMITTEE**

**13 SEPTEMBER 2019**

**CHRISTMAS SERVICE**

**1. Purpose of the Report**

1.1 The purpose of the report is to advise the Joint Committee on arrangements for the Christmas Service 2019.

**2. Connection to Corporate Improvement Objectives/Other Corporate Priorities**

2.1 This report assists in the achievement of the following corporate priorities:-

1. **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
2. **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
3. **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

**3. Background**

3.1 Coychurch Crematorium holds an annual Christmas Service for visitors and bereaved.

**4. Proposal**

4.1 This year's Christmas Service has been arranged for Thursday 19<sup>th</sup> December at 7.00pm. The service will be led by Reverend Stephen Pare, formerly of the Church in Wales Parishes of Llansantffraid, Bettws and Aberkenfig. Musical support will be provided by the Lewis Merthyr Band. Refreshments will be sponsored by W H Preene and Son, independent Funeral Directors, Pontyclun.

4.2 Invitations will be sent to the Mayors of Bridgend, the Vale of Glamorgan and Rhondda Cynon Taff County Borough Councils, Members of the Joint Committee and local Councillors.

4.3 The event will be advertised with posters in local libraries and Council offices and publication in the Glamorgan Gazette and Glamorgan Gem, and on Bridgend County Borough Council's web site.

4.4 As is the normal practice, it is proposed that the proceeds from the monetary collection taken on the evening will be donated to the Joint Committee's Chairman's Mayor's charity fund.

## 5. **Effect upon Policy Framework and Procedure Rules**

5.1 None.

## 6. **Equalities Impact Assessment**

6.1 Bridgend Council's Equalities Impact Toolkit has been utilised, which indicates that the nomination proposed will have no impact on specific equality groups and disability duties.

## 7 **Well-being of Future Generations (Wales) Act 2015 Assessment**

7.1 The report advises the Committee on the arrangements for the Christmas Service 2019. There is no requirement for a well-being statement.

## 8. **Financial Implications**

8.1 The events refreshments are supported by W H Preene and Son, Funeral Directors. The cost of staff and performers, estimated at £450, is included within the Crematorium revenue budget.

## 9. **Recommendation**

9.1 The Joint Committee is asked to approve the contents of this report.

**Zak Shell**  
**CLERK AND TECHNICAL OFFICER**  
**30<sup>th</sup> August 2019**

**Contact Officer:** Joanna Hamilton, Bereavement Services Manager and Registrar,  
Telephone No. 01656 656605  
E-mail: [joanna.hamilton@bridgend.gov.uk](mailto:joanna.hamilton@bridgend.gov.uk)

**Background Papers:** Equalities Impact Assessment Toolkit