

COYCHURCH CREMATORIUM JOINT COMMITTEE

5 MARCH 2021

REPORT OF THE CLERK & TECHNICAL OFFICER

EXTERNAL LIGHTING

1. Purpose of the Report

- 1.1 The purpose of this report is to advise the Joint Committee on the progress of the installation of external lighting and to request approval to award the Contract resulting from the tender process as detailed in the report.

2. Connection to Corporate Well-being Objectives/Other Corporate Priorities

- 2.1 This report assists in the achievement of the following corporate well-being objectives under the **Well-being of Future Generations (Wales) Act 2015:-**
 1. **Supporting a successful sustainable economy** – taking steps to make the county borough a great place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county borough.
 2. **Helping people and communities to be more healthy and resilient** –taking steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services. Supporting individuals and communities to build resilience, and enable them to develop solutions to have active, healthy and independent lives.
 3. **Smarter use of resources** – ensuring that all resources (financial, physical, ecological, human and technological) are used as effectively and efficiently as possible and support the creation of resources throughout the community that can help deliver the Council's well-being objectives.

3. Background

- 3.1 At the meeting on 8th March 2019 the Joint Committee approved the provision of external lighting to the grounds at Coychurch Crematorium which would improve the welcoming aspect of the Crematorium while assisting to improve safety and security within the site. It would also allow for additional service times at the end of the day in winter. The style of lighting would complement the architectural style of the building, improving the aesthetics of the grounds.
- 3.2 The lighting scheme had been assessed by the Council's electrical engineers with an estimated budget cost of £300,000 which took account of all associated fees for design works, planning applications, ecology reports, contract management and project management. The Joint Committee approved the Service Level Business Plan for 2019-20 and the Revenue Budget for 2019-20, which included these costs.
- 3.3 The Joint Committee authorised the Clerk and Technical Officer to invite tenders in respect of the works to be undertaken in accordance with Bridgend County Borough Council's Contract and Financial Procedures Rules. Construction work was planned for

2019-20. The project was slightly delayed at this time due to staffing changes in the Council's electrical engineering department. The Covid-19 pandemic has further impacted upon this timetable. Works are planned to commence in April 2021.

4. Current Situation/Proposal

- 4.1 On 23rd November 2020 Bridgend County Borough Council invited tenders (Tender No: B686) through E-Tender Wales. The returned tenders have been checked and are detailed below:

RANK	Tender Sum (£)	Corrected Tender Sum (£)	Commercial (Price) Weighting 70% (700 Points)	Technical Quality Weighting 30% (300 Points)	Total Weighting Score
1	£182,646.70	No corrections	700.00	300	1000
2	£184,306.72	No corrections	693.70	180	873.70
3	£255,630.65	No corrections	500.15	248	748.15
4	£285,659.23	No corrections	447.57	240	687.57
5	£295,062.00	No corrections	437.25	206	643.25
6	£302,022.23	No corrections	432.32	180	612.32
7	£319,085.29	£322,085.29	396.95	185	581.95

- 4.2 The most economically advantageous tender, taking into account Quality and Price, (which also provides the lowest tender sum and highest quality submission), was submitted by South Wales Contractors Ltd in the sum of £182,646.70.

5. Effect upon Policy Framework and Procedure Rules

- 5.1 There is no effect on the Policy Framework and Procedure Rules.

6. Equality Impact Assessment

- 6.1 There are no equality implications arising from this report.

7. Well-being of Future Generations (Wales) Act 2015 Implications

- 7.1 This report seeks approval to award the Contract resulting from the tender process as detailed in the report. There is no requirement for a well-being statement.

8. Financial Implications

- 8.1 An amount of £250,000 for the construction works and associated fees is included in the Revenue Budget and Service Level Business Plan for 2021-22.

9. Recommendations

- 9.1 The Joint Committee is recommended to approve Tender Number 1 from South Wales Contractors Ltd in the sum of £182,646.70 and to award the Contract to this contractor.
- 9.2 The Joint Committee delegates to the Clerk and Technical Officer the power to approve the final terms of the Contract in consultation with Bridgend County Borough Council's

Chief Officer, Legal, HR and Regulatory Services, and thereafter arrange for the execution of the Contract on behalf of the Joint Committee.

Zak Shell
CLERK AND TECHNICAL OFFICER
12th February 2021

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Background Papers: Equalities Impact Assessment Toolkit and
Business Plan Report to the Joint Committee 8th March 2019 and
Business Plan Report to the Joint Committee 6th March 2020 and
Business Plan Report to the Joint Committee 5th March 2021.