

Appendix 1

POST/Responsibility	Fee
RETURNING OFFICER:	
County Borough	
– uncontested electoral divisions	£85
– contested electoral divisions:	
· 1 seat	£170
· 2 or more seats	£250
– by–election	£170
Town and Community Councils	
– uncontested wards	£85
– contested wards	£170
– by- election	£170
DEPUTY RETURNING OFFICER:	
County Borough	
– uncontested electoral divisions	£65
– contested electoral divisions:	
· 1 seat	£125
· 2 or more seats	£180
– by–election	£125
Town and Community Councils	
– uncontested wards	£65
– contested wards	£125
– by- election	£125

POST/Responsibility	Fee	Link to Payscales
<u>POLL CARDS:</u>		
Delivery of Poll Cards	25p per card	
Additional delivery for change of Polling Station map	10p per leaflet	
<u>POLLING STATIONS:</u>		
PRESIDING OFFICER		
Single Election	£230	Grade 9 pt 25
Combined Election (+20%)	£276	
Any travelling to training, collection of Ballot boxes, travel to and from Polling Station , delivery of Ballot boxes to the count	£20	
Set up the night before (1 Hr)	£15	
POLL CLERK		
Single Election	£150	Grade 3 pt 4
Combined Election (+20%)	£180	
PO & PC TRAINING		
Per session attended in Person	£20	
Per session on-line	£15	
POLLING STATION INSPECTOR		
Single Election	£230	Grade 9 pt 25
Combined Election (+20%)	£276	
mileage payable at HMRC rate	45p per mile	
Training and preparation work	£45	
<u>VERIFICATION AND COUNT</u>		
BALLOT BOX RECEIVING (after close of Poll)		
Supervisor	£30	Grade 9 pt 25
Runner	£20	Grade 3 pt 4
COUNT ASSISTANTS (Incl Support Staff)		
Count between 9.30pm - 8.30am	£150	Grade 3 pt 4
Count between 8.30am - 7.30pm	£130	
Count per additional hour	£13	
COUNT SUPERVISORS		
Count between 9.30pm - 8.30am	£230	Grade 9 pt 25
Count between 8.30am - 7.30pm	£200	
Count per additional hour	£21	
Training	£15	

POST/Responsibility	Fee	Link to Payscale
CONTROL TABLE - SENIOR SUPERVISORS Count between 9.30pm - 8.30am Count between 8.30am - 7.30pm Count per additional hour Training and preparation work	£260 £230 £23 £45	Grade 11 pt 30
COUNT DEPUTY MANAGER Count between 9.30pm - 8.30am Count between 8.30am - 7.30pm Count per additional hour	£350 £190 £31	Grade 14 pt 41
COUNT MANAGER Count between 9.30pm - 8.30am Count between 8.30am - 7.30pm Count per additional hour	£410 £350 £37	Grade 16 pt 49
<u>POSTAL VOTE OPENING (per session)</u>		
OPENERS Weekdays Weekends and Bank Holidays	£35 £50	Grade 5 pt 7
SUPERVISORS Weekdays Weekends and Bank Holidays	£55 £75	Grade 9 pt 25
VERIFIERS Weekdays Weekends and Bank Holidays	£80 £105	Grade 14 pt 41
MANAGER Weekdays Weekends and Bank Holidays	£125 £165	Grade 16 pt 49