

**CORPORATE OVERVIEW AND SCRUTINY COMMITTEE - RECOMMENDATIONS MONITORING ACTION SHEET**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
30 June 2022	Call-in of Cabinet Decision: Recycling and Waste Service Post 2024	<p>The Committee concluded that the Decision would not be referred back to Cabinet but made a number of recommendations:</p> <p>a) That any future consideration of the Waste contract be presented to the Corporate Overview and Scrutiny Committee at a suitable time so as to enable pre-decision scrutiny and effective input into any forthcoming decision. The Committee requested that this incorporate any specialist advice that is commissioned for the future waste service model, before referring on to Cabinet, as mentioned at paragraph 9.5 of the Cabinet report;</p> <p>b) That going forward, contingency measures as well as a deeper look at other possible options for waste</p>	Scrutiny / Cabinet	Recommendations formally reported to Cabinet 18 October 2022 for consideration and response to be provided to COSC.

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
		service provision is fully and openly considered and deliberated;  c) That the other options that were considered in order for Cabinet to arrive at the current decision for a short-term waste contract from 2024 to 2026, be published in the public domain to ensure full openness and transparency.		
30 June 2022	Revenue Budget Outturn 2021-22	The Committee requested information be provided on the nature and source of insurance claims in 2021-22.	Scrutiny / Chief Officer Finance, Performance and Change	<b>ACTIONED</b> – response and information circulated 2 September 2022.
30 June 2022	Revenue Budget Outturn 2021-22	The Committee requested information be provided demonstrating the Revenue Reserves held by Directorate.	Scrutiny / Chief Officer Finance, Performance and Change	<b>ACTIONED</b> – response and information circulated 2 September 2022.

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
21 July 2022	Budget Monitoring 2022-23 - Quarter 1 Revenue Forecast	The Committee highlighted the impact of the volatility of the price of fuel on services, providers and the Council budget and recommended the need to be mindful of this going forward when scrutinising related reports.	Scrutiny / Committee Members	<b>ONGOING</b> - Recommendation to be actioned by the Scrutiny Team and the Committee.
21 July 2022	Budget Monitoring 2022-23 - Quarter 1 Revenue Forecast	The Committee requested information regarding current recruitment issues, vacancy rates and data regarding repeat advertisements for job vacancies.	Scrutiny / Chief Officer Legal, Regulatory and Human Resources	<b>ACTIONED</b> – response and information circulated 21 October 2022.
21 July 2022	Budget Monitoring 2022-23 - Quarter 1 Revenue Forecast	The Committee requested the total amount of projected schools' deficit budget for 2022-2023.	Scrutiny / Corporate Director – Education and Family Support	<b>ACTIONED</b> – response and information circulated 21 July 2022.
21 July 2022	Council Performance Against its Commitments for the Year 2021-22	The Committee recommended that the narrative for Welsh Government PAM/015 (PSR002) in Appendix A regarding Disabled Facilities Grants be expanded to	Scrutiny / Chief Officer Finance, Performance and Change	<b>ACTIONED</b> – response and information circulated 21 October 2022.

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		clarify that it included all persons/groups.		
21 July 2022	Council Performance Against its Commitments for the Year 2021-22	The Committee requested a written response regarding the lengthy process of compelling property owners to bring their empty properties into reuse to include real case examples and timescales.	Scrutiny / Chief Officer Finance, Performance and Change / Head of Performance & Partnerships	<b>ACTIONED</b> – response and information circulated 21 October 2022.
21 July 2022	Council Performance Against its Commitments for the Year 2021-22	The Committee requested updated literature regarding Bridgend’s promotion of foster care recruitment.	Scrutiny / Corporate Director -Social Services and Wellbeing	<b>ACTIONED</b> – response and information circulated 9 December 2022.
5 September 2022	Director of Social Services Annual Report 2021-22	<p>The Committee recommended that the Report:</p> <ul style="list-style-type: none"> <li>(a) should include data and graphics to demonstrate the impact of staffing pressures on the Directorate.</li> <li>(b) make reference to the Corporate Risk Register</li> </ul>	Scrutiny / Corporate Director -Social Services and Wellbeing	<b>ACTIONED</b> - Recommendations circulated. Corporate Director for Social Services and Wellbeing acknowledged and reflected recommendations (b) and (c) in an amended Report formally reported to Council on 19 October 2022 and confirmed that recommendation (a) would be

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		<p>when referring to the Critical Incident instigated in 2022.</p> <p>(c) should reflect not only the increase in demand on Social Care but also the complexity and nature of referrals being made (particularly in Children's Social Care).</p>		<p>incorporated, as far as possible, into Director of Social Services Annual Report 2022-23.</p>
<p>5 September 2022</p>	<p>Director of Social Services Annual Report 2021-22</p>	<p>The Committee recommended that they write a letter, in support of the Deputy Leader, to the Welsh Government Minister for Social Services regarding budgetary pressures.</p>	<p>Scrutiny / Chair of COSC</p>	<p><b>ACTIONED</b> – Letter sent to Welsh Government Minister for Social Services.</p>
<p>5 September 2022</p>	<p>Director of Social Services Annual Report 2021-22</p>	<p>The Committee requested a written response regarding the Adult, Children and Wellbeing Quality Standards detailing the up to date/current position on each of the 'Next Steps' outlined in the Report.</p>	<p>Scrutiny / Corporate Director -Social Services and Wellbeing</p>	<p><b>ACTIONED</b> – response and information circulated 27 June 2023.</p>
<p>5 September 2022</p>		<p>The Committee requested a copy of the letter sent by the Deputy</p>	<p>Scrutiny / Deputy Leader and</p>	<p><b>ACTIONED</b> – response and</p>

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
	Director of Social Services Annual Report 2021-22	Leader to the Welsh Government Deputy Minister for Social Services regarding workforce concerns.	Cabinet Member for Social Services and Early Help	information circulated 21 October 2022.
5 September 2022	Director of Social Services Annual Report 2021-22	The Committee requested Information regarding the Discharge Hub at the Princess of Wales Hospital and information on how Care and Repair support the service.	Scrutiny / Corporate Director -Social Services and Wellbeing / Head of Adult Social Care	<b>ACTIONED</b> – response and information circulated 22 February 2023.
5 September 2022	Director of Social Services Annual Report 2021-22	The Committee requested information on the innovative ways in which the Council is recruiting staff.	Scrutiny / Corporate Director -Social Services and Wellbeing	<b>ACTIONED</b> – response and information circulated 9 December 2022.
5 September 2022	Director of Social Services Annual Report 2021-22	The Committee requested confirmation of whether Social Services plan to engage primary school children in survey work to set wellbeing baselines for the Council’s review of play sufficiency, as they had done with the secondary school children.	Scrutiny / Corporate Director -Social Services and Wellbeing / Group Manager Sports and Physical Activity	Recommendations circulated requesting response - to be provided. Information being collated.

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
27 October 2022	Budget Monitoring 2022-23 Q2 Revenue Forecast	The Committee fully supports the Council's discussions with the UK Government regarding further funding or continuation of the 'Homes for Ukraine' Scheme and noted the impact of the 6-month sponsorship period implemented through the Scheme coming to an end and the risk of refugees becoming homeless. The Committee agreed to monitor this as part of their FWP.	Scrutiny / Chair of COSC / Chief Officer – Finance, Performance and Change	<b>ACTIONED:</b> Item has been added to the FWP for the Committee to be scheduled in the next municipal year. Scrutiny Team liaising with Chair of COSC and Chief Officer – Finance, Performance and Change regarding optimal scheduling.
27 October 2022	Budget Monitoring 2022-23 Q2 Revenue Forecast	The Committee requested that when the Council look to make a press release regarding the upcoming budget consultation that Officers be mindful of improving communication to residents and improving understanding of the budget and purpose of reserves held.	Scrutiny / Corporate Policy & Public Affairs Manager	<b>ACTIONED:</b> Recommendation on the communication of purpose of reserves was included in COSC recommendations on the draft MTFS 2023-2027 formally reported to Cabinet 7 February 2023 for response.
27 October 2022	Budget Monitoring 2022-23 Q2 Revenue Forecast	The Committee proposed that BREP consider how the budget is set for the Social Services and Wellbeing (SSWB) Directorate to reflect the demographics of the County Borough, the level of demand and the statutory duties of the Directorate.	Scrutiny/BREP	<b>ACTIONED</b> – BREP actioned.

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
27 October 2022	Budget Monitoring 2022-23 Q2 Revenue Forecast	The Committee requested that early indications of each Directorate's proposed draft budgets be presented to BREP with potential options for budget reductions at the next related meeting each Director has been invited to attend.		<b>ACTIONED</b> – BREP actioned.
27 October 2022	Budget Monitoring 2022-23 Q2 Revenue Forecast	The Committee requested that they received greater detail on the reasons for the 56.2% variance and significant overspend in the Planning and Development section of the Communities Directorate which the Committee noted was an understaffed department.	Scrutiny / Chief Officer – Finance, Performance & Change / Corporate Director - Communities	<b>ACTIONED</b> – response and information circulated 27 June 2023.
27 October 2022	Budget Monitoring 2022-23 Q2 Revenue Forecast	The Committee requested a written response from the Corporate Director -Social Services and Wellbeing on the following:  a. The reliability of agency workers and providers; b. The cost difference between an agency worker compared to a full time Social Worker;	Scrutiny / Corporate Director -Social Services and Wellbeing	Recommendations circulated requesting response - to be provided. Information being collated.



**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		<p>c. On average, how many agency workers work in the SSWB Directorate; and</p> <p>d. The average length of stay for agency workers in the SSWB Directorate.</p>		
27 October 2022	Temporary Accommodation	The Committee recommended that a review be conducted on the procurement of temporary accommodation and how to secure its longevity and that this be reported back to the Committee at an appropriate time.	Scrutiny / Head of Partnerships	<b>ACTIONED</b> – response and information circulated 6 April 2023
27 October 2022	Temporary Accommodation	The Committee requested information on the package of support that is provided to families and individuals relocated to temporary accommodation with particular consideration of the impact on the welfare of children who are relocated away from family and friends and whether they have to change school.	Scrutiny / Head of Partnerships	<b>ACTIONED</b> – response and information circulated 6 April 2023
15 December 2022	Quarter 2 Performance Report 2022-23	The Committee Recommended that to ensure the time of the Corporate Overview and Scrutiny Committee (COSC) is used to maximum benefit, that the Subject Overview and Scrutiny	Scrutiny / Committee Members	<b>ONGOING</b> - Recommendation to be actioned by the Committee.

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		Committees should scrutinise in detail matters in the remit of those respective Committees.		
15 December 2022	Quarter 2 Performance Report 2022-23	The Committee Recommended that the Task and Finish Group considering fixed and permanent exclusions look at and identify best practice in terms of management of pupil behaviour.	Scrutiny / Corporate Director – Education and Family Support	<b>ACTIONED</b> – response and information circulated 27 June 2023.
15 December 2022	Quarter 2 Performance Report 2022-23 - Communities	The Committee requested how many Community Asset Transfers have been completed between April and September 2022.	Scrutiny / Corporate Director – Communities	Recommendations circulated requesting response - to be provided. Chased.
15 December 2022	Quarter 2 Performance Report 2022-23 - Communities	The Committee requested with reference to the Performance Indicator DCO16.9 CP WBO3 on page 48 of the agenda reports pack, to what does the £275,000 remaining capital receipts relate.	Scrutiny / Corporate Director – Communities	Recommendations circulated requesting response - to be provided. Chased.
15 December 2022	Quarter 2 Performance Report 2022-23 - Communities	The Committee requested the budget breakdown of the remaining £9,000,000 not committed to contracts.	Scrutiny / Corporate Director – Communities	Recommendations circulated requesting response - to be provided. Chased.
15 December 2022	Quarter 2 Performance Report 2022-23 – Education and Family Support	The Committee requested an update on the number of and themes surrounding fixed and permanent exclusions.	Scrutiny / Corporate Director – Education and Family Support	<b>ACTIONED</b> – response and information circulated 27 June 2023.

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
15 December 2022	Quarter 2 Performance Report 2022-23 - Education and Family Support	The Committee requested an update following the Cabinet Member for Education's meeting with the Welsh Government Minister to discuss the unattractive limited hours offered in school catering contracts and whether a person seeking to fill the position would have their benefits affected or lost.	Scrutiny / Corporate Director – Education and Family Support	<b>ACTIONED</b> – response and information circulated 27 June 2023.
15 December 2022	Cost of Living Payment Scheme Rollout	The Committee requested an update on the likely commencement of the Digital Strategy review and that it be placed on the Forward Work Programme for COSC as a pre-decision item.	Scrutiny / Chair of COSC / Chief Officer – Finance, Performance and Change	<b>ACTIONED:</b> Item has been added to the FWP for the Committee to be scheduled in the next municipal year. Scrutiny Team liaising with Chair of COSC and Chief Officer – Finance, Performance and Change regarding optimal scheduling.
15 December 2022	Cost of Living Payment Scheme Rollout	The Committee requested that when there are difficulties in rolling out schemes such as the Cost of Living Payment Scheme, that Members be briefed so that they may cascade information to the public and help manage their expectations.	Scrutiny / Chief Officer – Finance, Performance and Change	<b>ACTIONED</b> – response and information circulated 27 June 2023.
15 December 2022	Re-Development of Maesteg Town Hall	The Committee requested a written response regarding a	Scrutiny / Corporate	Recommendations circulated requesting response - to be provided. Chased.

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		recovery programme to include: <ul style="list-style-type: none"> <li>a. whether the project can be frontloaded with additional workers to complete the project in a shorter timescale; and</li> <li>b. if so, how much it would cost; or</li> <li>c. whether it would be better to keep costs to a minimum; and</li> <li>d. the time of delivery/delays against costs for frontloading.</li> </ul>	Director – Communities	
15 December 2022	Re-Development of Maesteg Town Hall	The Committee requested assurance that there will be no further delays or expenditures incurred for the project.	Scrutiny / Corporate Director – Communities	Recommendations circulated requesting response - to be provided. Chased.
15 December 2022	Re-Development of Maesteg Town Hall	The Committee requested following completion of the project, that a lessons learned report be placed on the Forward Work Programme for COSC.	Scrutiny / Chair of COSC / Corporate Director - Communities	<b>ACTIONED:</b> Item has been added to the FWP for the Committee to be scheduled in the next municipal year following completion of the project. Scrutiny Team liaising with Chair of COSC and Corporate Director - Communities regarding optimal scheduling.

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
18 January 2023	Medium Term Financial Strategy 2023-24 to 2026-27	The Committee made recommendations, comments, and requests.	Scrutiny / Chair of COSC	<b>ACTIONED:</b> Recommendations formally reported to COSC and onward to Cabinet 7 February 2023 for consideration and response to be provided to COSC.
31 January 2023	Budget Monitoring 2022-23 – Quarter 3 Revenue Forecast	The Committee Recommended whilst acknowledging that the PSVAR Regulations prevent commercial places on school transport, that the prospect of commercial places be at the forefront of discussions with new providers due to the rising number of frustrated parents prepared to pay for transport.	Scrutiny / Corporate Director – Education and Family Support	<b>ACTIONED</b> – response and information circulated 27 June 2023.
31 January 2023	Budget Monitoring 2022-23 – Quarter 3 Revenue Forecast	The Committee Recommended that all national legislative commitments need to be fully funded.	Scrutiny / Chair of COSC	<b>ACTIONED:</b> Included in the recommendations formally reported to COSC and onward to Cabinet 7 February 2023 for response.
31 January 2023	Budget Monitoring 2022-23 – Quarter 3 Revenue Forecast	The Committee requested detail of what is entailed in the supplies and services budgets, with reference to paragraph 4.2.6 of the report, that there had been ‘a review of the budgets within the Education and Family Support Directorate took place during quarter 3 with replacement	Scrutiny / Corporate Director – Education and Family Support	<b>ACTIONED</b> – response and information circulated 27 June 2023.

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		savings identified from supplies and services budgets’.		
31 January 2023	Budget Monitoring 2022-23 – Quarter 3 Revenue Forecast	The Committee requested sight of the risk register relating to the significant shift of £15.352 million due to the Social Services Directorate projecting an overspend of £9.421 million at year end compared to compared to the 2021-22 outturn position of a £5.931 underspend.	Scrutiny / Corporate Director – Social Services and Wellbeing	<b>ACTIONED</b> – response and information circulated 27 June 2023.
31 January 2023	Budget Monitoring 2022-23 – Quarter 3 Revenue Forecast	The Committee requested, with reference to the table showing the projected variances in the three service areas in Children’s Social Care, the budget allocated to each.	Scrutiny / Chief Officer – Finance, Performance & Change / Corporate Director – Education and Family Support	Recommendations circulated requesting response - to be provided. Information being collated.
31 January 2023	Corporate Plan 2023-2028	The Committee Recommended that consideration be given to accessible promotion and communication of the Corporate Plan to the public with consideration given to the digitally challenged, older residents and those with sight difficulties.	Scrutiny / Corporate Policy and Public Affairs Manager	<b>ACTIONED</b> – response and information circulated 21 February 2023.
31 January 2023	Corporate Plan 2023-2028	The Committee Recommended that consideration be given to engaging Town and Community	Scrutiny / Corporate Policy	<b>ACTIONED</b> – response and information circulated 21 February 2023.

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
		Councils to promote and distribute the Corporate Plan in local community centres and other hubs.	and Public Affairs Manager	
31 January 2023	Corporate Plan 2023-2028	The Committee Recommended that consideration be given to the infographics of Council Tax and Council spend being sent out with the Council Tax Demand letters.	Scrutiny / Corporate Policy and Public Affairs Manager	<b>ACTIONED</b> – response and information circulated 21 February 2023.
31 January 2023	Corporate Plan 2023-2028	The Committee requested mock-up infographics showing a breakdown of Council spend by per day, per household and per person for the Committee to comment on which would be most helpful to residents.	Scrutiny / Corporate Policy and Public Affairs Manager	<b>ACTIONED</b> – response and information circulated 21 February 2023.
31 January 2023	Corporate Plan 2023-2028	Concerns were expressed over the usefulness of Key Performance Indicators (KPIs) without objectives and key results (OKRs) and the Committee requested the Annual Action Plan which it heard would contain that information and if not available, an indication when it will be.	Scrutiny / Corporate Policy and Public Affairs Manager	<b>ACTIONED</b> – response and information circulated 21 February 2023.
31 January 2023	Capital Strategy 2023-24 Onwards	The Committee Recommended that fleet services consider leasing vehicles and machinery rather than purchasing them outright to determine whether this	Scrutiny / Corporate Director – Communities	Recommendations circulated requesting response - to be provided. Chased.

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		could provide savings on maintenance and replacements and that evidence of this be provided in a written response to the Committee.		
31 January 2023	Capital Strategy 2023-24 Onwards	The Committee requested a Member's Briefing to assist Members' understanding of the Capital Strategy.	Scrutiny / Chief Officer - Finance, Performance and Change	<b>ACTIONED</b> – response and information circulated 27 June 2023.
31 January 2023	Scrutiny Recommendations on Medium Term Financial Strategy 2023-24 to 2026-27 and Draft Budget Consultation	The Committee Recommended that all four Scrutiny Committees' recommendations be presented, unamended, to Cabinet as COSC's recommendations.	Scrutiny / Chair of COSC	<b>ACTIONED:</b> Recommendations formally reported to COSC and onward to Cabinet 7 February 2023 for consideration and response to be provided to COSC.
31 January 2023	Scrutiny Recommendations on Medium Term Financial Strategy 2023-24 to 2026-27 and Draft Budget Consultation	The Committee Recommended that there be an additional recommendation from COSC that there be a communication to residents to improve understanding of the purpose of reserves and earmarked reserves held by the Council.	Scrutiny / Chair of COSC	<b>ACTIONED:</b> Recommendations formally reported to COSC and onward to Cabinet 7 February 2023 for consideration and response to be provided to COSC.
2 March 2023	Workforce, Recruitment and Retention	The Committee Recommended in recognition of the value that veterans can bring to Council roles and the Council's Guaranteed Interview Scheme for Veterans that meet the essential	Scrutiny / Chief Officer Legal, Regulatory and Human Resources and Monitoring Officer	<b>ACTIONED</b> – response and information circulated 21 March 2023.



**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		criteria for a role, that consideration be given to how best to target veterans to encourage them to apply for vacancies		
2 March 2023	Workforce, Recruitment and Retention	That a review be undertaken to consider the time elapsed between applications to adverts for positions and the time for those new employees to start in their new posts.	Scrutiny / Chief Officer Legal, Regulatory and Human Resources and Monitoring Officer	<b>ACTIONED</b> – response and information circulated 21 March 2023
2 March 2023	Workforce, Recruitment and Retention	1. A written response confirming:  a. Whether any of the Council's graduates are funded from the Cardiff City Region (CCR) Graduate Scheme; and  b. If not, whether any funding would be forthcoming from the CCR Graduate Scheme to fund future graduate positions; and  c. How many graduates that are funded through the CCR Graduate Scheme work in local authorities.	Scrutiny / Chief Officer Legal, Regulatory and Human Resources and Monitoring Officer	<b>ACTIONED</b> – response and information circulated 21 March 2023

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
2 March 2023	Workforce, Recruitment and Retention	A breakdown of time periods over which the 144 apprenticeships took place.	Scrutiny / Chief Officer Legal, Regulatory and Human Resources and Monitoring Officer	<b>ACTIONED</b> – response and information circulated 21 March 2023
2 March 2023	Workforce, Recruitment and Retention	A breakdown of how many new employees completed their probationary period of employment and how many new employees left the authority within the first 12 months of their employment.	Scrutiny / Chief Officer Legal, Regulatory and Human Resources and Monitoring Officer	<b>ACTIONED</b> – response and information circulated 21 March 2023
2 March 2023	Corporate Plan Delivery Plan	That the plan should: a. Move away from Key Performance Indicators (KPIs) which look back at what has happened in favour of measures that drive behaviour to a transformative change, e.g.: i) Business process measures ii) Customer experience measures b. Have the support of ICT colleagues to assist with the production of a quality programme which allows	Scrutiny / Chief Executive	<b>ACTIONED</b> – response and information circulated 9 May 2023

**APPENDIX B**

Date of Meeting	Agenda Item	Action	Responsibility	Outcome
		<p>for a straightforward and prompt analysis of any measures of concern; and</p> <p>c. Demonstrate, across all Directorates, a consistency of approach and understanding of the RAG status.</p>		
2 March 2023	Corporate Plan Delivery Plan	The Committee Recommended That consideration be given to the inclusion of Objective and Key Results (OKRs) which often provide context to KPIs and measures and to the inclusion of trend arrows which may demonstrate areas which have improved and areas which may have declined.	Scrutiny / Chief Executive	<b>ACTIONED</b> – response and information circulated 9 May 2023
2 March 2023	Corporate Plan Delivery Plan	The Committee Recommended In recognition of the intention for the Delivery Plan to be resident focussed, Officers and Members be mindful that measures developed be what residents would consider important to them.	Scrutiny / Chief Executive	<b>ACTIONED</b> – response and information circulated 9 May 2023
2 March 2023	Corporate Plan Delivery Plan	The Committee requested that the Officers map out ideas and what other local authorities are doing to measure how to best drive forward best ways of	Scrutiny / Chief Executive	<b>ACTIONED</b> – response and information circulated 9 May 2023

**APPENDIX B**

<b>Date of Meeting</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>	<b>Outcome</b>
		working and present this to Members at the Members Development Session to be scheduled at the end of April 2023		
2 March 2023	Disabled Facilities Grant (DFG) – Progress Report and Position Statement	The Committee noted that an information leaflet was being co-produced with Occupational Therapists advising DFG applicants of the contact details and process, and recommended that consideration be given to other ways in which communication with applicants can be improved; noting the need for the communication to be accessible to all applicants and to assist in managing their expectations.	Scrutiny / Chief Officer Legal, Regulatory and Human Resources	<b>ACTIONED</b> – response and information circulated 27 June 2023.
2 March 2023	Disabled Facilities Grant (DFG) – Progress Report and Position Statement	The Committee Recommended that the information contained in the leaflet referred to in 10. above be made available on the Council's website	Scrutiny / Chief Officer Legal, Regulatory and Human Resources	<b>ACTIONED</b> – response and information circulated 27 June 2023.
2 March 2023	Disabled Facilities Grant (DFG) – Progress Report and Position Statement	A breakdown of the number of DFGs awarded by tenure over the last three years.	Scrutiny / Chief Officer Legal, Regulatory and Human Resources	<b>ACTIONED</b> – response and information circulated 27 June 2023.