

## Application for a premises licence to be granted under the Licensing Act 2003

### Please read the following instructions first

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Katie-Louise Struthers

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
<b>40 Victoria Street Pontycymmer Bridgend</b>			
<b>Post town</b>	Bridgend	<b>Postcode</b>	<b>CF328NW</b>

Telephone number at premises (if any)	<b>NA</b>
Non-domestic rateable value of premises	<b>£ 7800</b>

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

**Please tick as appropriate**

a)	an individual or individuals *	<input checked="" type="checkbox"/>	please complete section (A)
b)	a person other than an individual *	<input type="checkbox"/>	
	i as a limited company/limited liability partnership	<input type="checkbox"/>	please complete section (B)
	ii as a partnership (other than limited liability)	<input type="checkbox"/>	please complete section (B)
	iii as an unincorporated association or	<input type="checkbox"/>	please complete section (B)
	iv other (for example a statutory corporation)	<input type="checkbox"/>	please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) individual applicants** (fill in as applicable)

Mr	Mrs	<b>Miss</b>	Ms	Other Title (for example, Rev)	
<b>Surname</b> Struthers			<b>First names</b> Katie-Louise		
<b>Date of birth</b> [REDACTED]					
<b>Nationality</b> White - British					
Current residential address if different from premises address		[REDACTED]			
Post town	Bridgend			Postcode	[REDACTED]
<b>Daytime contact telephone number</b>			[REDACTED]		
<b>E-mail address (optional)</b>		[REDACTED]			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

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**Second individual applicant** (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth</b> over		I am 18 years old or			
<b>Nationality</b>					
Current residential address if different from premises address					
Post town				Postcode	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

**(B) Other applicants**

**Please provide the name and registered address of the applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address

Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
01	08	2024

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>Blaengarw Rugby Club was built over 100 years ago however there was an extension built in 1964.          The club was originally a workmens club which then changed over to a rugby club in 1979 and remains this to the present day.          There are 2 main entrances to the building and 4 additional emergency exits.          The club does have a beer garden which is situated on the premises.</p>
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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A
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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	X
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	X

d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	X
e)	live music (if ticking yes, fill in box E)	X
f)	recorded music (if ticking yes, fill in box F)	X
g)	performances of dance (if ticking yes, fill in box G)	X
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<b><u>Provision of late night refreshment</u></b> (if ticking yes, fill in box I)	
<b><u>Supply of alcohol</u></b> (if ticking yes, fill in box J)	X

**In all cases complete boxes K, L and M**

A

Plays Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon	11:00	00:00	<b><u>Please give further details here</u></b> (please read guidance note 4) If schools or any dramatic society wish to use the club it will fall in line with the reformed constitution		
Tue	11:00	00:00			
Wed	11:00	00:00	<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur	11:00	00:00			
Fri	11:00	01:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	11:00	01:00			
Sun	11:00	00:00			

## B

Films Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon	11:00	00:00	Pool inhouse / league Darts inhouse / league
Tue	11:00	00:00	<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Wed	11:00	00:00	Summer League Winter League
Thur	11:00	00:00	<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri	11:00	01:00	NA
Sat	11:00	01:00	
Sun	11:00	00:00	



## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	x
Day	Start	Finish		Outdoors	
				Both	
Mon	11:00	00:00	<b>Please give further details here</b> (please read guidance note 4) Should any member of the community / charity or any fundraising for good causes require the premises/facility then this will fall inline with our community commitment.		
Tue	11:00	00:00			
Wed	11:00	00:00	<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur	11:00	00:00			
Fri	11:00	01:00	<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat	11:00	01:00			
Sun	11:00	00:00			

## E

Live music Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	x
Mon	11:00	00:00	<b>Please give further details here</b> (please read guidance note 4) Types of music in the club will be artists e.g. tribute acts or bands. The music will be played through the artists own sounds systems.		
Tue	11:00	00:00			
Wed	11:00	00:00	<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5) Artist through the summer months will continue to play in the main function room or bar and on small occasions there may be an artist in the beer garden.		
Thur	11:00	00:00			
Fri	11:00	01:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) Music to be played until 1:30am on the following days with the premises closing at 2am on the following: Boxing night New years eve		
Sat	11:00	01:00			
Sun	11:00	00:00			

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
				Both	x
Mon	11:00	00:00	<b><u>Please give further details here</u></b> (please read guidance note 4) Recorded music will be played through the jukebox in the bar or through a sound system in the main function room.		
Tue	11:00	00:00			
Wed	11:00	00:00	<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5) Through the summer months music will continue to be played in the main function room or bar and on small occasions there may be an artist in the beer garden.		
Thur	11:00	00:00			
Fri	11:00	01:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) Music to be played until 1:30am on the following days with the premises closing at 2am on the following: Boxing night New years eve		
Sat	11:00	01:00			
Sun	11:00	00:00			

## G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	x
Day	Start	Finish		Outdoors	
				Both	
Mon	11:00	00:00	<b><u>Please give further details here</u></b> (please read guidance note 4) Should community dance classes, school or charity causes require our premise. It would fall in line with our constitutional change to benefit the community or any good cause.		
Tue	11:00	00:00			
Wed	11:00	00:00	<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur	11:00	00:00			
Fri	11:00	01:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) NA		
Sat	11:00	01:00			
Sun	11:00	00:00			

H

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)</p>	Indoors	
Mon				Outdoors	
				Both	
Tue			<p><b><u>Please give further details here</u></b> (please read guidance note 4)</p>		
Wed					
Thur			<p><b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)</p>		
Fri					
Sat			<p><b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)</p>		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	x
				Off the premises	
				Both	
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5)		
Mon	11:00	00:00			
Tue	11:00	00:00			
Wed	11:00	00:00			
Thur	11:00	00:00			
Fri	11:00	01:00			
Sat	11:00	01:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
			New Years Eve - closing time 02:00 with the bar closing at 1:30 giving a 30 minute winding down period.		
			Boxing Night - closing time 02:00 with the bar closing at 1:30 giving a 30 minute winding down period.		
Sun	11:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

<b>Name</b>	Katie-Louise Struthers
<b>Date of birth</b>	██████████
<b>Address</b>	██████████ ██████████ ██████████
<b>Postcode</b>	██████████
<b>Personal licence number (if known)</b>	BCBCLI2057
<b>Issuing licensing authority (if known)</b>	BCBC

## K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NA

## L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5)
Day	Start	Finish	New Years Eve  Boxing Night          <b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)  New Years Eve - closing time 02:00  Boxing Night - Closing time 02:00
Mon	11:00	00:30	
Tue	11:00	00:30	
Wed	11:00	00:30	
Thur	11:00	00:30	
Fri	11:00	01:30	
Sat	11:00	01:30	
Sun	11:00	00:30	



**M**

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

Please see below how the club will promote the four licensing objectives.

**b) The prevention of crime and disorder**

- Committee staff supervise every event, i.e welcoming guests who are on the list and issuing wrist bands and ensuring that any 'walk-in's' do not go over our capacity.
- Regular checks of the facility & outdoors are carried out ensuring there is no escalating behaviour.
- Customers not to bring any unopened or opened alcoholic drinks onto the premises.
- All glasses to be removed from public areas as soon as they are empty.
- Any issues or disruptions will be reported to the police.
- The capacity of the function room is 150 people to limit any disorder.
- We do not promote any irresponsible drinks promotions.
- We have an anti-drug policy and promote a 'no drug' culture on or near the premises, the police would be notified should any drugs found on or near the premises, we have a facility to store any drugs prior to collection from the police.
- Any private parties for children under the ages of 21 must require an adult to hire the room & attend the event.
- All fire doors have emergency lights fitted and are accessible to able and disabled customers. There are also signs to advise where the nearest fire exit is.
- All security fastenings are removed whenever the premises is open to customers.
- The premises will maintain a digital CCTV recording system which is capable of recording 31 days of 24 hour recording with a monitor out of view and reach of the customers.
- Images shall be retained for a period of 31 days. The equipment will be suitably secured with limited access. The CCTV system shall have coverage of all areas to which the public have access within the premises, including entrances/exits, and the areas directly outside the premises. The CCTV system shall be maintained and operate at all times. Images shall be made available upon request or should enforcement officers deem appropriate, as soon as practicable, but no later than 7 days from request, to the Police or other enforcement officers
- The CCTV system will be registered and comply with the requirements under data protection.
- Signage shall be prominently displayed advising customers that they are being filmed on CCTV.

- As well as CCTV we would ask for Staff Training, Refusals Register and Challenge 25.

**c) Public Safety**

- Arrangements have been made to accommodate any disabled people to exit the premises if needed.
- Each bar holds an up to date first aid kit, there are several committee members also first aid trained in several areas such as dealing with drug and alcohol-related problems.
- Fire safety signs are illuminated and there is emergency lighting installed and regularly checked.
- Should there be an event where a ring is involved for a sporting event then it will be constructed and maintained by a competent person and materials used to form this is fire-retardant, all seating will not be any closer than 2.5m meters of the ring.
- Should there be an event involving real flames, firearms, or highly flammable substances then the licensing and fire authorities will be notified with prior notice.
- Free drinking water is available to customers upon their request.
- Taxi / minibus transport numbers are available behind the bar and signs are put up for customers to use when transport is needed. Should contact be made to a family or friend of a customer on the premises then the committee will contact the family or friend on the customers behalf to request transport.
- No vaping / smoking signs are around the premises and allocated smoking area signage is on the premises advising customers where they can smoke, cigarette bins are also within all smoking areas to keep outside the premises clean.
- Seats are available to accommodate 100% of the maximum capacity of the premise.
- Reasonable adjustments are in place to maintain any noise level to a minimum off the premises and requests are in place asking customers to leave the premises quietly not to disturb any neighbours.
- Staff at events are identifiable to all customers.
- In no circumstances anyone is permitted to sit in any gangway or stand or sit in front of an exit.

**d) The prevention of public nuisance**

- Reasonable adjustments are in place to maintain any noise level to a minimum off the premises and requests are in place asking customers to leave the premises quietly not to disturb any neighbours.
- Doors and windows are kept closed when there is an event on the premises.
- For the final hours of opening the music is reduced in volume.
- The playing of live music in the beer garden is not permitted after 11pm and will be closed to the customers after 11pm.
- All fixed plant and equipment at the premises e.g ventilation systems are fitted with means of noise suppression and are restricted to keep any noise levels to a minimum.

- Should any children's inflatables be used on the premises then the event organiser must show that all safety & insurance certificates are valid prior to the event.
- The outer areas of the premise up to the public pavement are regularly checked by the committee and any rubbish or liquids are removed and cleaned.
- Any external lighting is directed away from adjacent occupiers.
- cigarette bins are provided in each smoking area and regularly emptied and there are bins either on the exit of the premises or bins in a close proximity.
- 

**e) The protection of children from harm**

- The premise does not currently hold any events of an adult nature however should a customer wish to book an adult event then no under 18's will be allowed entry to the function room and all curtains will be closed.
- The premise operates a challenge 25 policy any customer who looks under the age of 18 who tries to purchase alcohol is challenged to provide a valid passport. A photo driving licence. A proof of age card such as the PASS card from the national Proof of Age Standards Scheme.
- Should a childrens event take place on the premise then an accompanying adult must be present at all times along with other adults near the exits.
- The ratio of adult to children is 1:50
- There are two backstage facilities that can be used for any children taking part in any performance.
- All accompanying adults and events team on the events will receive instruction on the fire and emergency procedures prior to the arrival of children.
- Children in the premises are to be kept under adult supervision at all times.
- Children are accounted for all times in case of an evacuation or emergency.

**Checklist:**

**Please tick to indicate agreement**

●	I have made or enclosed payment of the fee.	
●	I have enclosed the plan of the premises.	
●	I have sent copies of this application and the plan to responsible authorities and others where applicable.	
●	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	
●	I understand that I must now advertise my application.	
●	I understand that if I do not comply with the above requirements my application will be rejected.	
●	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is

subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

**Part 4 – Signatures** (please read guidance note 11)

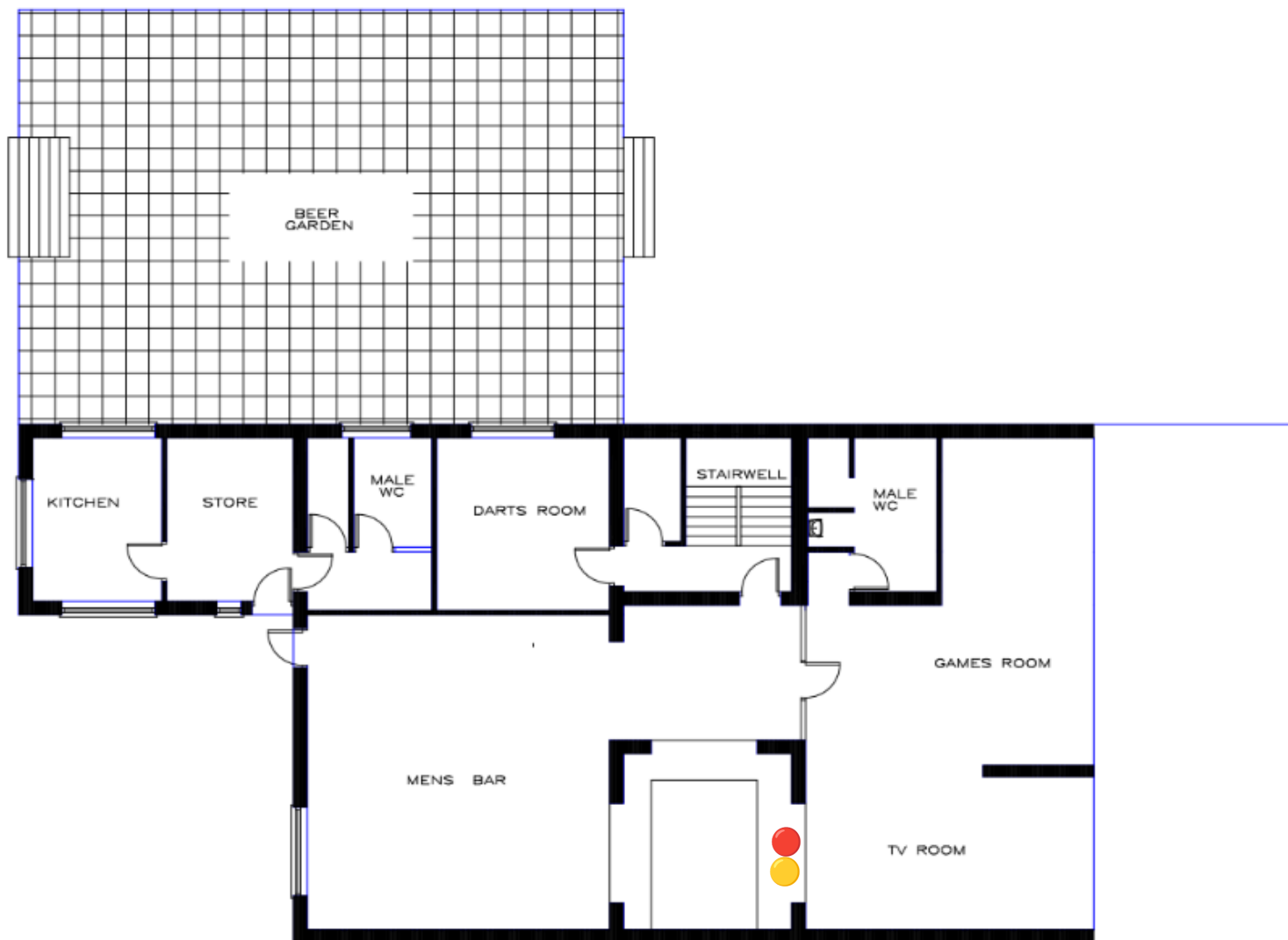
**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	██████████
Date	28/06/24
Capacity	

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**



Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)





**BLAENGARW RUGBY FOOTBALL CLUB scale 1 to 100**

<b>Key</b>	
	Co2 Extinguisher
	Water Extinguisher