

Bridgend County Borough Council –Recommendation Monitoring

Recommendations Made In Pre 2024/25 Audits with a Future Implementation Date

Audit	Final Report Date	Recommendation	Category	Agreed Action	Agreed Date	Current Position	Responsible Officer
Home To Work Mileage in Council Vehicles <i>Reasonable Opinion</i>	27/01/23	A corporate policy is developed in relation to the use of Council vehicles	Medium	Agreed that a Corporate Policy is to be developed on the use of corporate vehicles. This task will require support from Human Resources, Fleet Services as well as the representative departments of BCBC. The process will involve research, drafting, sign off, consultation and approval. As such any timescale is speculative but could be deliverable in 7 months	30/09/23 <u>Revised</u> 31/03/24 31/03/25	<u>Update April 2025</u> A consultancy commission is in the process of being made, to look a broader fleet maintenance and use review. The home to work / council vehicle issue is now forming part of that commission	Group Manager Highways and Green Spaces as Lead officer
		Where there is a possible requirement to take a vehicle home, a business case should be presented and authorised at the appropriate level.	Medium	This should be addressed within the policy referenced above	30/09/23 <u>Revised</u> 31/03/24 31/03/25	As above	As above
Rights of Way <i>Reasonable</i>	18/09/23	Seek to introduce and publicise a single automated method of reporting and recording maintenance issues and seek to utilise the CAMS systems functionality to record data, help maximise efficiencies and increase monitoring capabilities.	Medium	As there are many ways the team currently receives information it will be problematic to develop a single portal in the first instance. However, this can be worked towards by utilising the CAMS system as the first point of entry.	31/12/23 Revised 30/06/25	<u>Update March 2025</u> Co-operative working is taking place with the central customer services team where reports of issues are being recorded via the CRM system. However, issues reported directly to the Rights of Way team are not being recorded through the CAMS system	Rights of Way Manager

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Corporate Safeguarding – Contracts <i>Reasonable</i>	1/12/23	To include reference to the Contractor Safeguarding Protocol within the CPRs and CSP and communicate the Contractor Safeguarding Protocol with contract managers, contractors, and ensure it is uploaded to the public website timely.	Medium	When reviewing our CPRs we will include the contractors safeguarding protocol as a mandatory document to include within a tender pack and ensure contract managers are familiar with the protocol. The external procurement webpage is due to go live and the protocol will be available on the site.	1/03/24 <u>Revised</u> 30/04/25	<u>Update January 2025</u> The Corporate Procurement Manager advised that there had been a delay in updating CPRs due to a delay in the new procurement act. The other part of this rec is the inclusion of the Contractor Safeguarding Protocol within the Corporate Safeguarding Policy.	Chief Officer/ Corporate Procurement Manager/ Corporate Safeguarding Officer
Welsh Language Standards <i>Reasonable</i>	23/02/24	In line with Welsh Language Standard 122 & 126 (Operational), the text of the homepage of the intranet, interface and menus must be available in Welsh and fully functional.	Medium	Work is underway to ensure there is an option of a bilingual staff intranet.	30/04/24 <u>Revised</u> 30/04/26	<u>Update November 2024</u> The intranet project was put on hold due to our website CMS provider pulling support, the intranet is next in line, and it has been agreed we can start the transfer of the old intranet once the website transfer is complete. This new site will be bilingual in the same way the website is. The extremely long target date was challenged and informed that this risk has been escalated to managers to try and bring this date forward.	Digital and Social Media Officer
Procurement <i>Limited</i>	11/06/24	The Council implements a system to easily identify supplier spend for which there is no established contract between the Council and the supplier.	Medium	Procurement and finance have been looking into this and agree that a system is necessary. It has been identified that the finance system has the capabilities, but would need the host of the system to provide advice on the functionalities, this would be at a cost of £2,000.	30/07/24 <u>Revised</u> 31/07/25	<u>Update February 2025</u> An upgrade to the Financial System in July 2025. Given the timeframe, the interim measures are that any alternative to this would be a very intensive manual task	Group Manager, Chief Accountant / Corporate Procurement Manager